

**Minutes of the  
Village Board Meeting  
Forreston Public Library  
November 2, 2020 7:00 PM**

At 7:05 Village President Metzger calls the meeting to order. On Roll Call, Trustees Monty Cotter, Vickye Norris, Jeff Freeze, Gary Buss, Ken Vinnedge, and Ken Toms are all in attendance. Also in attendance is Village President Metzger, Clerk Drayton, Chief of Police Mike Boomgarden, Superintendent of Public Works Mark Rust, and Budget Office Klipping. Attending public is Jeremy Glick and Reporter Jeff Helfrich.

The Pledge of Allegiance is recited by all in attendance.

The Minutes from October 19, 2020 meeting and October 22, 2020 Special Board Meeting are reviewed. Trustee Freeze motions to approve both sets of minutes and is 2<sup>nd</sup> by Trustee Norris. On Roll Call, Trustees Cotter, Vinnedge, Norris, Freeze, Buss, and Toms all respond with Yea.

Patty Jennings joins the meeting.

There is no Public Comment

Building/Demolition, Sign, Fence & Pool Permits - Trustee Toms presents the Sign Permit Application for Casey's at 314 E Main Street. Trustee Toms states we did not charge BP for new signs as they simply replaced the panels with the new store name – which is what Casey's is doing so there will be no fee. They are using the existing canopies over the gas and diesel pump areas. The Mobil freestanding sign will be removed, the leg shortened, and the new Casey's sign will be centered on the existing pole. IDOT has cleared the new sign. Trustee Toms motions to approve the new signage with no fee and is 2<sup>nd</sup> by Trustee Buss. On Roll Call by Clerk Drayton, Trustees Vinnedge, Norris, Freeze, Buss, Toms, and Cotter all respond with Yeas.

Next, a 6' dog eared; wood privacy fence is presented for 306 Hickory Avenue. There is an unpaved alley way between the backyards and the resident states they will stay off the alleyway to allow access. The permit fee has been paid. Trustee Toms motions to approve the fence permit and is 2<sup>nd</sup> by Trustee Freeze. On Roll Call, Trustees Norris, Freeze, Buss, Toms, Cotter, and Vinnedge all respond with Yeas.

The final permit for the evening is a no fee permit, due to storm damage, to replace the garage at 205 North Locust Avenue. The permit was left with the contractors and the property owner did not realize she did not have to pay the fee. Clerk Drayton states she has spoke with the owner and the check has been shredded. Trustee Toms motions to approve the permit for 2005 North Locust Avenue and is 2<sup>nd</sup> by Trustee Freeze. On Roll Call, Trustees Freeze, Buss, Toms, Cotter, Vinnedge, and Norris all respond with Yea.

Trustee Toms thanks all those who have helped with the unprecedented number of permits this summer.

The Accounts Payable are reviewed. Trustee Buss asks why we did not change the brake chambers ourselves. Supt Rust states none of the guys have done this before. Trustee Vinnedge states no one has been trained to do so. He then asks Jeff if is trained and could show the guys what needs to be done. Trustee Freeze states when he is not driving everyday this winter he will train Kevin on this. Trustee Toms motions to approve the Accounts Payable and is 2<sup>nd</sup> by Trustee Norris. On Roll Call, Trustees buss, Toms, Cotter, Vinnedge, Norris, and Freeze all respond with Yeas.

**Committee Reports:**

Streets & Alleys - Trustee Buss states he has nothing to report, then questions the parking by the Post Office. People are complaining they cannot get to the mail box due to people parking there to get their mail. Supt Rust will look into NO PARKING signs to mark the area.

Sewer and Water - Trustee Vinnedge states there is a short punch list of items left to be done with the Water Main Replacement Project. Trustee Buss asks about the leveling off of the dirt at the Locust Street location. Trustee Vinnedge states he will contact Fischer's about it.

Finance- Trustee Norris states she has spoke with Budget Officer Klipping and the Budget Levy is coming along. She has also heard from Ted Odendahl regarding health insurance for 2021. If we stay with BCBS we will be looking at a 3% increase. Trustee Norris states she will see about setting a meeting date for the Finance Committee.

Buildings, Grounds, Parks, Zoning, Planning – Trustee Toms reminds the Board there is a

Planning Commission Meeting set for Tuesday, November 10<sup>th</sup> at 6:30 Pm for the Miller Fence Variance and Moring Zoning Change Request. VP Metzger states he will get the ZOOM meeting link out soon. Trustee Toms states he has meet with Kent Lewis and discussed new trees to replace those lost at Warnken Park in the storm. He has requested another meeting with Kent and Supt Rust at 3:30 on Tuesday. He also states they are looking into free standing charcoal grills and picnic table to place in a couple areas for small, family picnics that do not require reserving the shelter house. There are stumps to be removed at the park yet from trees lost in the storm and there is money in the budget for this. The stump removal bill and new trees will be submitted to insurance, but we do not know if any of it will be covered.

Ordinances - Trustee Toms states he has had issues with those skateboarding on downtown sidewalks as have several business owners. Kids are not being respectful to those walking on the sidewalks and are causing problems at the library again. A meeting is set for Monday, November 9<sup>th</sup> at 6:30 PM to look at the ordinances.

Animal Control - Trustee Norris has nothing to report.

Clerk's Report - Clerk Drayton states she looked into the new drop box which was ordered a while back. It is set to ship on November 3<sup>rd</sup> and should be in by the 10<sup>th</sup>. She also reminded the Board that Village Hall will not be open all day on Tuesday, November 3<sup>rd</sup> as she has to work the Election and Sonia is not released for full days yet. She also reminds the Board she is scheduled to be off on Friday, November 6.

The Chief of Police Report is reviewed by the Board. Chief Boomgarden is asked about the 'scams' noted on his report. Chief reports there have been several identity thefts recently and many phone scams going on.

Supt. Of Public Works Report – Supt Rust states the press is finally operational again. They have complete work on manhole covers and fixed the water main leak on South Oak Street – again. This needs to be replaced and should be address on next year's budget.

Village President's Report - President Metzger reminds everyone to vote on Tuesday, if they have not already. He also states he has spoke with the Village Attorney regarding family house presented by Believe in the Children. Per Rob, this is not a church or a school, and would require a text amendment to change the Zoning Code. Then, Believe in the Children would have to do a Special Use Permit. This allows us to tie the permit to Doug and Patti Jennings, not the non for profit they run.

VP Metzger also states that he has been approached by Bob Vietmeier and Mrs. Erdman about the possibility of selling CandleLite Trailer Park to the Village.

#### New Business

Casey's is purchasing the Depot and has submitted their Liquor Permit application. There is a question regarding the December 1<sup>st</sup>, 2020 date for the application. Clerk Drayton states they need the permit issued in order to get their state license so they amended the permit date. The additional months fee is shown on the application and has been mailed already from their corporate office. Trustee Norris notes the suspension list is not attached. Clerk Drayton apologizes for the omission; nothing was within the last 5 years or local. Clerk Drayton states she will email the suspension list on Wednesday when she is back in the office. Trustee Buss motions to approve the Liquor license and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Toms, Cotter, Vinnedge Norris, Freeze and Buss respond with Yeas.

#### Old Business

Review/approval of CFPS loan administration contract for the water meters project – this is for Professional Services thru the closing out of the loan. Motion is made by Trustee Vinnedge to approve the contract and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Cotter Vinnedge, Norris, Freeze, buss and Toms all respond with Yeas.

Dan Pepin with Community Funding and Planning updates the board on the QBS process and states that the score sheet and questions have been prepared and it should take about 30-45 minutes to review. Everything is anonymous to provide us with the best engineer for the project. The Committee will meet at 6:00 PM on November 16<sup>th</sup> to review the information. We will request interviews with the top 2 or 3 scoring applications. He will have information to those reviewing by Wednesday.

Dan also states that Fischer's has not submitted payroll for the water main replacement project. This is a required part of the loan to ensure prevailing wage is paid. This is why we have retained partial payments. Hopefully it will be submitted by the next meeting.

Trustee Buss states he has received a bid for the new building at Locust Street. He would like to have a meeting Wednesday, November 11<sup>th</sup> at 5:30 PM at the Locust Street property.

Trustee Freeze asks if we have looked for a realtor to sell the Ash Street property. VP Metzger states, per the village attorney, as a municipality we cannot use a realtor. We will start with Public Hearings, then publishing notices in the newspaper. We will have to take sealed bids that will reflect our minimum bid amount and a contingency for our occupancy until the new building is done. Trustee Buss questions who will handle all the disclosures - asbestos, lead, etc. VP Metzger states he is sure Rob is aware what needs to be covered.

Village President states if there is no other old business he accept a motion for adjournment. Trustee Freeze motions to adjourn the meeting and is 2<sup>nd</sup> by Trustee Toms. All are in favor

The meeting is adjourned at 8:20 PM

Respectfully submitted by Clerk Drayton