

**Minutes of the Meeting
Board of Trustees
Village of Forreston
Monday, April 6, 2020
7:00 PM**

With this being our first Zoom Board Meeting, Village President Metzger waited to call the meeting to order until 7:05 to see if any residents would join in. The Pledge of Allegiance was recited.

On Roll Call by Clerk Drayton, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss are all in attendance.

After reviewing the minutes and noting the change that Trustees Cotter, Vinnedge, and Norris were in attendance via phone for the March 23rd meeting, the motion to approve the Minutes from March 16, 2020 and March 23, 2020 was made by Trustee Freeze and 2nd by Trustee Cotter. On roll call, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss respond with Yeas.

There were no emails, phone calls, or comments for Public Comment

Building/Demolition, Sign, Fence & Pool Permits

Trustee Toms presents a permit for 307 N Maple Ave for an unattached two stall garage to be build. Trustee Toms notes all set backs are in compliance. After brief discussion, Trustee Toms motions to approve the permit for the new garage which is 2nd by Trustee Freeze. On Roll Call, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss all respond with Yeas.

Next, Trustee Toms presents a permit for 107 W Magnolia Street for a new deck area on the south side of the house. Trustee Toms explains there are no set back issues at all with this deck and motions to approve the permit. Trustee Cotter 2nds the motion. On roll call, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss all respond Yea.

Village President Metzger requests the Board to review the Accounts Payable which were received in the packets delivered. After brief discussion about the water and sewer loan payment and the payment made by Trustee Cotter for the FABA Banners, a motion is made by Trustee Norris to approve the Accounts Payable as listed and 2nd by Trustee Cotter. On Roll Call, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss all respond Yea.

Committee Reports:

Streets & Alleys

Trustee Buss

2020 Water Main Replacement Project recommendation of bid award

Preliminary MFT documents related to the 2020 Streets project for this summer. Seth Groenewold from Fehr and Graham presents the MFT proposal totaling \$45,334.21 and Resolution for \$50,000. With the Resolution amount being slightly higher, we will not have to ask for an amendment to the resolution should the bids be higher. Vote Roll Call for MFT Chip and Seal. On Roll Call, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss all respond with Yea.

Sewer and Water – nothing to report.

Finance - Trustee Norris states the preliminary budget Fiscal Year 2020-2021 was delivered in the packets on Thursday. Budget Officer notes that we do not have set information from the taxing districts. We can pass budget as is, we can amend the budget later if needed. Village President Metzger states the Board has worked very hard to set the budget. If there are any questions or comments this would be the time to do so. No comments are made by the Board. The Public Meeting will be held at the Village Library Community Room on April 20th, 2020 at 6:30 PM.

Buildings, Grounds, Parks, Zoning, Planning and Ordinances have nothing new to report. Village President Metzger asks Trustee Toms if he has heard anything regarding the new basketball court for Warnken Park. Trustee Toms states he has not but will talk with the Lions Club before the next meeting.

Animal Control -Trustee Norris has nothing to report

Clerk's Report- Clerk Drayton's request to close Village Hall at 4:00 PM during the closure was approved by the Board. The request to NOT have the May Garage Sales and Clean Up Day. Clean Up Day could be held in the fall in conjunction with the sales in September. Trustee Buss asks if we have received calls from anyone in the community. Clerk Drayton reports that the Village has not. Per the Council of Churches families are taking care of families. The Emergency Operations Center calls frequently and is monitoring the need at the food pantry should we need additional supplies.

Chief of Police Report – the report is reviewed by the Board. Chief Boomgarden states this report was done on Thursday, so the weekend activity is missing. There were issues late Friday which the County ended up helping with. Chief Boomgarden has received many complaints of people having parties and not complying with social distancing and staying home. There were concerns regarding some business that were still open which all three checked out as Essential.

Supt. Of Public Works Report

Supt. Rust

Hydrant Flushing will be done April 20-24. They are exercising water valves right now, but that will be finished by the 20th.

Bids were received for the Water Main Replacement Project. The low bid was Fischer Excavating – they were 100,000 under the estimate. The notice to Intent needs to be approved tonight so CFPS can send in the loan information. If all goes well, we should be looking at a start date in June. Trustee Freeze motions to accept the bid from Fischer Excavating and proceed with the Water Main Replacement Project which is 2nd by Trustee Toms. On Roll Call, Trustees Freeze, Norris, Vinnedge, Cotter, Toms, and Buss all vote with Yea.

Sharon Pepin from CFPS speaks regarding the bid for the Water Main Replacement Project with the lower bid, the estimated monthly costs to the residents is \$4.52 instead of the projected \$5.14 which will help pay down the loan quicker. Sharon Feels the projected state date proposed by Fehr Graham of June is feasible is all goes well.

Phase II of the water main replacement essential has planning approved. Application can be put together and not have to have to wait for approval from the IEPA. This project will be included in the IEPA's intended funding project for this next physical year. An updated cost estimate has 1,429,000. This could go out for bid in January of 2021. July 1, 2020 loan rates will change at the IEPA. We don't know how much the forgivable amount will be or interest rates. With the Fed lowering interest rates, the IEPA will probably drop.

Lead Service line project and Water Meter replacement project. LSLR is from a separate pool of \$ from IEPA. Phase 2 Water meter project and Water main replacement come from the same pool. You can't do both projects in same fiscal year as you won't maximize the principal loan forgiveness. By doing the projects in different fiscal years to maximize the loan forgiveness amount. The forgivable rate right now is \$800,000.

Public Hearing on April 20th at 6:30 review of the amended project plan and water meter replacement project. Meeting will be held at the library and on ZOOM. VP Metzger will be at the library on ZOOM and will run the Public Hearing and then the meeting from the Library community Room. Lead Service project could get bid out later this year. We have up to 2,000,000 100% forgivable. Estimate for project is 2,400,000. Seth with Fehr Graham suggests doing the project in 2 phases so we can maximize the loan forgiveness and not have to finance the \$400,000.

Safe Routes to school – the ESR reports are in already which is very quick. Once the PDR is received, we can get it out for bid. The school has requested the cross walk to be on the west side of the junior high drive.

Village President's Report – Village President Metzger wants to make sure everyone is staying safe. Shelter in Place is not fun, but there are things you can do – go outside, walk, yard work. Remember to limit socialization and help flatten out the curve so we can get back to normal. I do appreciate everyone who is working through this. TIF and BDD money can not be used for stimulus to Village Businesses. We need to be mindful to help those who are not able to work or have shut down. Trustee Freeze brings up the Care relief website and that there are loans. There are now loans for self-employed people that don't have employees. First \$10,000 is forgivable with this

Proclamation for May 2020 as Motorcycle Awareness Month

New Business – Extension of License fees for Liquor Licenses – each municipality must decide what they want to do. Village President Metzger states he would like to extend the fees until June 1st. Trustee Buss asks "How does that affect the gas stations that sell liquor?" Clerk Drayton stated that The Depot has

submitted their license already. Josh's and Mimmo's are in more of a tight spot with being shut down. Trustee Buss suggests a 90-day grace period after the shut down is lifted. Applications must be submitted by the due date. Payments June 1st, for those shut down, 90 grace period after opening. All Board members are in agreement to allow for the extension on the due date with a grace period of 90 days after the establishment reopens for payment.

BDD Application – Forreston Car Care – Trustee Buss wonders what color it will be painted, gray and white are the color stated on the estimate. Motion made by Jeff Freeze Ken Vinnedge 2nds. On Roll Call, Trustee Freeze, Norris, Vinnedge, Cotter, Toms, and Buss all are Yea.

OLD Business: Trustee Vinnedge states he finally has received a lease from AT&T for the tower.

Motion to adjourn the meeting is made by Trustee Freeze and Trustee Cotter 2nds the motion. All are in Agreement.

Adjournment at 8:22 PM.