

Village of Forreston  
Minutes of the Meeting  
Monday, December 21, 2020  
7:00 PM

At 7:02 PM Village President Mark Metzger called the meeting to order. He states that we will continue ZOOM only meetings thru at least January and encourages all committee meetings to be held via ZOOM as well. The Pledge of Allegiance is recited by all.

On Roll Call, Trustees Jeff Freeze, Vickye Norris Ken Vinnedge, Monty Cotter, Gary Buss, and Ken Toms are all in attendance. Also in attendance are VP Mark Metzger, Village Clerk Michelle Drayton, Officer Chris Thiel, Katie Kalina, Brittany Busker, Gary Koeller, Jeff Macke (Fehr & Graham), Budget Officer Christine Klipping, Dan Pepin (Community Funding and Planning), and Treasurer Fred Schneiderman.

Minutes of the meeting held December 7, 2020 are reviewed and there are no questions. Trustee Freeze motions to approve the minutes and Trustee Toms 2nds the motion. On Roll Call, Trustees Norris, Vinnedge, Cotter, Buss, Toms, and Freeze all respond with Yay.

VP Metzger opens the meeting for Public Comment – there is no public comment.

Trustee Toms presents a building permit for 505 W White Oak Road. He explains the previous walkway, screened porch and deck had been removed due to rot and is to be replaced. It will be placed on the original foundation and the project will be done in phases. 312 sq feet, building permit fee of \$62.40 is to be paid prior to construction. Trustee Toms motions to approve the permit and is 2<sup>nd</sup> by Trustee Buss. On Roll Call, Trustees Vinnedge, Cotter, Buss, Toms, Freeze and Norris all respond with Yays.

Treasurer Schneiderman reviews his reports regarding revenues and account balances. He states the Debt Service for Lead Service Replacement and the Water Meter Replacement line items have been corrected. Trustee Buss asks about the additional MFT funding the Village is receiving – is it all in? Treasurer Schneiderman reports yes, but he does not have those numbers in front of him. Motion is made by Trustee Toms to accept the Treasurers report as stated and is 2<sup>nd</sup> by Trustee Buss. On Roll Call, Trustees Freeze, Norris, Vinnedge, Buss, Cotter, and Toms all respond with Yays.

The Accounts Payable are reviewed. Questions are asked regarding items trees to be removed yet, new trees for the park, storm damage and Insurance payments for items damaged in the storm. Clerk Drayton states she has deposited 2 checks for storm claims, submitted all receipts for CURES and will submit the rest of the funding allowed for the police budget. Trustee Vinnedge motions to accept the accounts payable as listed and is 2<sup>nd</sup> by Trustee Toms. On Roll Call, Trustees Buss, Toms, Freeze, Norris, Vinnedge, and Cotter all respond with Yays..

Streets and Alleys – Trustee Buss states he has nothing to report and will talk with Supt Rust regarding roads to be done this summer.

Sewer and Water – Supt Rust states there was a pre bid meeting this morning at 10am. 4 contractors were there. This was not a required meeting for contractors and there have been at least 3 other contractors who have gotten prints. There are hoping for 6-8 bids.

Finance – Budget Officer Christine Klipping states the numbers are looking good. Budget Office Klipping also states there is no separation in water and sewer line items. Separating items will help you see that we are setting aside what you want. This is an issue in water and sewer and the reserve for equipment in streets and alleys. We began setting funds aside for a new vehicle, but that line item isn't separated. Chemical expenses need to be looked at for budgeting purposes next year as they have increased fees. Trustee Norris motions to approve the budget officer report and it is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Buss, Toms, Freeze, Norris, Vinnedge, and Cotter all respond with Yay. 2020-16 Village Levy Budget Ordinance needs to be approved for the Village – motion is made by Trustee Cotter, and Trustee Toms 2<sup>nds</sup> the motion. On Roll Call, Trustees Toms, Freeze, Norris, Vinnedge, Cotter, and Buss all respond with Yays.

Buildings, Grounds, Parks, Zoning and Planning – Trustee Toms states the Pitching cage has been taken down, but the pipes set in the ground are not flush. He requests safety cones be placed over pipes to prevent injuries. He states the park looks wonderful – the trees have all been planted and mulch and look very nice.

Ordinances– nothing to report.

Animal Control – nothing to report

Clerks Report – Clerk Drayton states totals applied to the CARES/CURES funding. She states the Village is seeking reimbursement for its full allotment. Two insurance checks have been deposited and have been debited to the cash line in the general fund.

Officer Thiel reviews the Police Report. He states there was another car chase across multiple counties and the subject was caught in Forreston and taken into custody. He also states Chief Boomgarden remains in the hospital at this time. He is very weak and needs to regain strength before returning to Van Matre to continue rehab.

Supt of Public Works – Supt Rust reports they have some trees to take down yet – and a few that Chris will have to do once the ground is froze. Supt Rust informs the Board that by taking down as many trees as they can themselves, the Village has saved quite a bit of money. While we can't do the big trees, by doing what we can ourselves, it saves the Village money and more of the large trees that have damage can be taken down. Kevin passed his CDL driving test also.

Village President's Report- VP Metzger states minimum wage goes to \$11 per hour on January 1<sup>st</sup>. Any employee making less than \$11 per hour will be increased to the new minimum.

New Business – QBS Recommendation – VP Metzger states as of the meeting time the quote has not come back from the vendor. We need to provide some more information to the contractor before the quote can be finalized on their end. Hopefully, this will be ready by the next Board Meeting.

Old Business –

Wage increase – Motion is made by Trustee Freeze to increase Kevin Crases' hourly wage by \$1 as he has fulfilled his end of the agreement to obtain his CDL license within the allotted time frame.

Motion is 2<sup>nd</sup> by Trustee Buss. On Roll Call, Trustees Norris, Vinnedge, Cotter, Buss, Toms, and Freeze.

Placement of Interim Chief of Police – Motion is made by Trustee Vinnedge to have Office Thiel be the Interim Police Chief while Chief Boomgarden recuperates. The motion is 2<sup>nd</sup> by Trustee Freeze.

On Roll Call, Trustees Vinnedge, Cotter, Buss, Toms, Freeze and Norris all respond with Yay.

Change Order – Fehr Graham – Trustee Vinnedge states he still need some questions answered.

Trustee Buss also comments he needs to look at the information more.

Trustee Toms motions to adjourn the meeting and is 2<sup>nd</sup> by Trustee Buss. All are in favor. The meeting adjourns at 8:17 PM.