

**Minutes of the Regular Meeting
Board of Trustees
Village of Forreston
Monday, December 2, 2019**

Village President Mark Metzger calls the meeting to order at 7:00 PM and recites the Pledge of Allegiance. On Roll Call by Clerk Drayton, Trustees Norris, Buss, Toms, Vinnedge, Freeze, & Cotter are all present.

The Minutes of the regular meeting from November 18, 2019 are reviewed. Trustee Freeze motions to approve the minutes as presented, Trustee Norris 2nds the motion. Yeas: Norris, Buss, Toms, Vinnedge, Freeze, & Cotter. Motion carries.

There is no Public Comment

Building/Demolition, Sign, Fence & Pool Permits: Committee Chairman Toms presents a fence permit for Tim Groom. 4'x8' dog eared panels will be used to fence an area for their dogs to be outside. The house is on a corner lot, but the fence will not be toward either street side so front yard set backs are not an issue. Discussion is held regarding where the property line is between Groom's house and the neighbor to the east. One pin is visible in the north east corner of Groom's property. However, the property to the east has a garden area and clothes line that make determining where the line to the front of the property is. After discussion, Mr. Groom agrees to shorten the length of the fence running to the east. The south section will run 12' from the house and the north side 24'. This allows plenty of room for maintaining the exterior side of fence and allows for the uncertainty of the property line. Mr. Groom will also contact Mrs. Bronkema and will request she contacts Village Hall Tuesday morning with her okay on the proposed fence.

The Accounts Payable list is considered for approval in the amount of \$38,365.27. The Motor Fuel Tax line item is over budget and discussion was held. There are engineering fees in the line item that will be moved to Contractual Engineering. Trustee Cotter moves to approve the Accounts Payable list with the change to move funds from the MFT line item to Contractual Engineering expense. Freeze 2nds the motion. Yeas: Norris, Buss, Toms, Vinnedge, Freeze, & Cotter. Motion carries.

Committee Reports:

Streets & Alleys: none

Sewer and Water: Trustee Vinnedge presents the new water rate ordinance. Discussion is held as to when the actual rate increase will happen and what items will be noted directly on the water & sewer bills. The Ordinance is dated to be in effect January 1st, 2020; however, water bills are for the previous month (Dec. 20- Jan. 20). Discussion was held. Village President Metzger suggests we wait until the February billing to apply the rate increase. The ordinance will be sent to Attorney Lesage for final editing and be voted on at the December 16th board meeting.

Finance Committee Chairman Norris states that she has looked a two different insurance plans and the policy we have is still the best deal – only a 2.53% rate increase. United Health Care was 4% higher and Quartz was looked at however there are not a lot of doctors in the area who accept it so the committee chose not to look into it at this time. Motion was made by Trustee Norris to continue with Blue Cross Blue Shield for the employee health insurance, 2nd by Trustee Buss. Yeas: Norris, Buss, Toms, Vinnedge, Freeze, & Cotter. Motion carries.

Buildings, Grounds, Parks, Zoning, Planning. Trustee Toms states he will set a meeting after the first of the year. He would like to see about getting the Zoning book updated and codified. He requests Clerk Drayton to find out what codification costs are. Trustee Buss asks about the Greenfield properties and their request for de-annexation. Trustee Vinnedge and Clerk Drayton explain in looking more closely at their request, there is an issue with lot lines that will need to be addressed.

Ordinances: None

Animal Control: None

Clerk Drayton discusses Forreston Bucks for employees again this year. Trustee Toms motions we provide Gift Certificates for the employees again 2nd by Trustee Freeze. Yeas: Norris, Buss, Toms, Vinnedge, Freeze, & Cotter. Motion carries. Clerk Drayton reports she has received many resumes and has done three interviews for the assistant clerk's position. The notice was in the Forreston Journal on Friday. Clerk Drayton asks how long do we need to leave the

position open. The Board directs her to accept applications through the week. A decision can be made December 9th. Clerk Drayton states the Planning Commission meeting regarding the fence ordinance will be put off until after the 1st of the year due to difficulty in scheduling with the holidays. Clerk Drayton also informs the Board that Village Hall will be closed on Monday, December 9th and possibly January 2nd & 3rd. Holiday closings for the Village are December 24 & 25, and January 1st.

Chief Boomgarden presents his report for the last two weeks. Trustee Buss inquires if we know anymore about the weather siren. Chief responds that he needs to speak with Jeremy regarding a lease for usage/access to the siren. This is a legal issue - should the building be sold we don't want to be told we cannot use or maintain the siren after we invest money to repair/update it.

Sup't. Rust presents his report of work done. He also explains the hydrant at well #3 was not broke – just the breakaway flange. This was a much easier repair. Also, Sup't Rust discussed replacing a section of water main on South Oak Avenue as it continues to have breaks. He will look into this and report back to the board at a later date. Christmas decorating for Christmas in the Country was also discussed.

Village President Metzger reports he will meet with school Superintendent Mrs. Smith next week regarding the Safe Routes to School project planned for 2020. He has signed documents with Seth @ Fehr Graham so we will be able to recoup engineering fees. He also is continuing to work with Mr. Hull regarding water issues on North Walnut Avenue.

Tax Levy discussion is brief. We stayed under the cap so no public meeting needed to be held and the Levy will be voted on at the next board meeting.

The Library Maintenance Tax Ordinance 2019-14 was brought to the Board for its annual vote. Motion was made by Trustee Freeze to approve the Library Tax Levy, 2nd by Trustee Toms. Yeas: Buss, Toms, Vinnedge, Freeze, & Cotter. Trustee Norris abstained as she is a Library Board Member. Motion carries.

Old Business

New Business – Ordinance No 2019-13 is presented to the Board by Clerk Drayton. She explained this ordinance was sent to her by Sharon Pepin with CFPS regarding our loan and required verbiage needed for the IEPA. Added information is Sec. 11 Access to Records and allows the IEPA and or its representative's access to our records to ensure compliance with the terms of the grants we will be receiving. Trustee Freeze motions to approve the ordinance, 2nd by Trustee Cotter. Yeas: Norris, Buss, Toms, Vinnedge, Freeze, & Cotter. Motion carries. Trustee Vinnedge notes this verbiage will need to be added to 2019-16 An Ordinance Regulating the Levying of Charges for Water Services which will be voted on at the December 16th board meeting.

Trustee Freeze motions to adjourn the meeting, all are in favor, The Village Board meeting for December 2, 2019 closes at 8:17 PM.