

Minutes of the Regular Meeting
Board of Trustees
Village of Forreston
Monday, November 4, 2019

Village President Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:00 PM on November 4, 2019 and recites the Pledge of Allegiance. On roll call by Michelle Drayton, the following members are present: Trustees Jeff Freeze, Monty Cotter, Gary Buss, Ken Toms, & Ken Vinnedge. Trustee Vickie Norris is absent.

The minutes of the regular meeting of Monday, October 21, 2019 are reviewed. Trustee Freeze makes a motion to approve the minute as presented, second by Trustee Vinnedge. Yeas: Trustees Freeze, Cotter, Buss, Toms, & Vinnedge. Motion carries.

President Metzger asks for public comment, there is none.

Building/Demolition, Sign, Fence, & Pool Permits:

- Trustee Vinnedge presents a permit for Glenn Runte on North Maple Avenue and asks Trustee Cotter to answer any questions the Board may have as he is the one who looked at the project. Trustee Cotter explains there is an elderly woman living in the house and she is having difficulty with the steps to the driveway. The cement porch and stairs will be covered in decking and the stairs will be made with less height and longer for walker/wheelchair space. He also notes the property owner signed a letter of approval for the project and dropped it off since she had not signed the application. Trustee Cotter motions to approve the permit, second by Trustee Freeze. Yeas: Trustees Freeze, Cotter, Buss, Toms, & Vinnedge. Motion carries.

The Claims list is considered for approval in the amount of \$10,627.58. Motion by Cotter to approve, Second by Freeze. Yeas: Trustees Freeze, Cotter, Buss, Toms, & Vinnedge. Motion carries.

Committee Reports:

Streets and Alleys:

- Trustee Buss asks what we are going to do with the water issue in the 500 block of South Walnut. SPW Rust responds that he calls Herbig every 2 weeks and has never gotten a response. Ideas are considered including a trench, cement trough, tearing out project and putting gravel in for the winter. Decision was made to send a letter to both residents involved giving them 15 days to come to an agreement in resolving the issue or the Village will tear it out and put gravel in for the winter.
- Village President Metzger brings up the water issue in the 300 block of N Walnut explaining that while there are State and EPA laws regarding diverting water onto another property, we don't have the ordinances adopted to be able to fine someone who is doing this. President Metzger will work with Attorney LeSage more with this and speak with the property owners involved.

Sewer & Water: Committee Chairman Vinnedge requests a meeting of the committee for November 11, 2019 at 6:00 PM to look at next year's budget and water/sewer rates.

- Trustee Buss asks where we are with Notarized easements for the Lead Water Line Replacement and what can be done with those who don't sign. President Metzger states he will reach out to Seth to ask his opinion on the last 40 or so we have to get signed yet. Trustee Buss asks for another update on how many we still need notarized.

Finance Committee: Trustee Cotter covered for Trustee Norris who was absent. He stated we did not receive a second health insurance quote from the local agent after several requests. Trustee Cotter asks that all committees begin thinking about next year's budget.

Buildings, Grounds, Parks, Zoning, Planning: Trustee Toms states that he forgot to mention under permits that the Akins fence permit from last meeting is 5 feet from the back lot line, so it is well within requirements.

- Trustee Buss asks about the proposed basketball court and SPW states it is too wet to try to start now and probably too cold to pour concrete. Trustee Buss also asks who is taking the netting down. He states it looks awful with all the leaves in it.

Ordinances: Trustee Toms asks if anyone has reviewed the ordinance for Mobile Homes. He requests all members review it before the next board meeting so we can vote on it. He also notes some date changes within the ordinance that need to be made

We are still waiting on Attorney Lesage regarding the Fence Ordinance.

Animal Control: no report

Clerk's Report: Clerk Drayton recites her Oath of Office to the Board. She also states her Notary Stamp is finally here.

Chief of Police Report: Chief Boomgarden is out of town, but has left a report covering the last two weeks for the Board. Trustee Cotter asks Clerk Drayton to leave a message for Chief Boomgarden to call him regarding Shop with a Cop.

Superintendent of Public Works, Mark Rust gives his for November 4, 2019.

Village President Report: President Metzger reminds the Board that the parking lot lease is due. After discussion, it is brought to our attention that the lease is not up until 2020. Payment for lease will be put on the claims list for the next board meeting. However, this is a reminder that purchasing the parking lot has been discussed several times but not budgeted for. This should be discussed in budget discussions for next year.

We will have a TIF Review Meeting this year – date to be set as of this time.

President Metzger reviews the Tax Levy Estimate with the board. Trustee Toms makes a motion to accept the Tax Levy Estimate and is seconded by Trustee Freeze. Yeas: Trustees Freeze, Cotter, Buss, Toms, & Vinnedge. Motion carries.

Old Business: The TIF Resolution for the Library funding to upgrade lighting has not been received yet. This will be voted on at the next meeting

New Business: The Board reviews the TIF application for funds from the Forreston Public Library to update their lighting. In reviewing the application, the Board asks that the library change the Estimated Total Cost of Proposed Project Cost to \$3464.72. While the total cost of the project is \$6944 the difference will be covered by grants. This clarifies the libraries actual cost of the project. Trustee Freeze makes a motion to accept the TIF application from the Forreston Public Library with the change to the Estimated Total Cost of the Proposed Project being \$3464.72, second by Trustee Toms. Yeas: Trustees Freeze, Cotter, Buss, Toms, & Vinnedge. Motion carries.

Recommendation and Appointment of Budget Officer: Newly appointed Budget Officer Christine Klipping recites her Oath of Office.

Village President Metzger moves to adjourn the meeting. Trustee Freeze makes the motion to close the meeting, second by Toms, Yeas: Trustees Freeze, Cotter, Buss, Toms, & Vinnedge. Motion carries.

Meeting is adjourned at 8:20 PM November 4, 2019.