

**Minutes of the Village of Forreton Board Meeting
Forreton Public Library Community Room
Tuesday, September 7, 2021 - 7:00 PM**

Village President Metzger calls the meeting to order at 7:07 PM. He states the meeting began late due to the Tuesday night change (Labor Day Holiday on Monday) and the Girl Scout Troop had their regularly scheduled meeting.

The Pledge of Allegiance is recited by all in attendance.

On Roll Call by Clerk Drayton, Trustees Vinnedge, Busker, Cotter, Norris, and Buss are in attendance. Also in attendance is Village President Metzger Chief of Police Thiel, Supt of Public Works Mark Rust, and Clerk Drayton. From the Public, Jane Koeller is in attendance. Trustee Kalina is absent.

Approval of Minutes from August 16, 2021, Meeting – Trustee Vinnedge asks if anything has been done regarding a remote back up of the Village Computers. Thiel states it is not happening the way he thought – the Z drive is not external, and most things are NOT backed up from the clerk's computers. Trustee Vinnedge states we need to get good quotes as to what it will cost and what needs to be done. We need an external backup of the computers. Trustee Vinnedge motions to approve the minutes and is 2nd by Trustee Cotter. On Roll Call, Trustees Busker, Cotter, Norris, Buss, and Vinnedge respond with Yeas. Trustee Kalina is absent.

There is no Public Comment.

Trustee Cotter presents the Building/Demolition, Sign, Fence & Pool Permits for the night. First, a permit application for Lot #8, 208 N Plum is discussed. A 10 x 14-foot Shed permit is requested to allow for storage. The shed will be placed 1 foot from the trailer. Trustee Vinnedge states, something, either cement or rock, should be done between the shed and trailer to keep weeds from growing. Also, the property owner will need to sign off on the permit. Trustee Cotter motions to approve the permit with the signature from the property owner and the addition of weed barrier between the trailer and shed. This is 2nd by Trustee Vinnedge. On Roll Call, Trustees Cotter, Norris, Buss, Vinnedge, and Busker respond with Yeas, Trustee Kalina is absent.

At 309 N Locust Ave a permit to replace a storm damaged building and add an addition to the building. The new building is a no fee permit due to the storm damage, payment has been made for the addition. Setbacks are all inline. The damaged building has been removed with no Demolition Permit being submitted. The Demo Permit will need to be completed by the property owner, again it is a no fee permit, but needs to be submitted to be in compliance. Trustee Cotter motions to approve the permit, with the submission of the Demolition permit, and is 2nd by Trustee Norris. On Roll Call, Trustees Norris, Buss Vinnedge, Busker, and Cotter all respond with Yeas. Trustee Kalina is absent.

Finally, it is noted that a 1-day Solicitor Permit was submitted by Udderly Delicious/Subway for Friday, August 27, 2021. The building Subway is in sustained damage in Thursday's storm and the building was not accessible due to safety issues.

Clerk Drayton notes the Accounts Payable were updated and new handouts distributed prior to the meeting. She requests the Trustees to make sure they are looking at the correct copy. Trustee Buss notes the payment for office cleaning. Clerk Drayton states the July receipt for cleanings was submitted prior to the 3rd cleaning. The payment for that cleaning was added to the 2 cleanings done in August. Mowing fees are discussed and liens to be placed – the Wilke property will need to be looked into as, we believe, the family is all deceased. Trustee Norris motions to approve the Accounts Payable as listed and is 2nd by Trustee Busker. On Roll Call, Trustees Buss, Vinnedge, Busker, Cotter and Norris all respond with Yeas, Trustee Kalina is absent.

Committee Reports:

Streets & Alleys - Trustee Buss states he has nothing to report, then asks as to when the seal coating will be done. Discussion is held regarding how late in the season our roads are being seal coated. It is noted that next year, a completion date should be added to the bid.

Sewer and Water - Trustee Vinnedge states the Board should have all received the email regarding the change Order for the Water Main replacement on 3rd Avenue. The Lead Service Line

project is scheduled to resume on Tuesday, September 14th. Also noted is that the approval came in for the Water Meter Replacement project with funding reserved for up to \$450,000 with \$250,000 of that being forgiveness. Also noted is the bid opening to be held at Village Hall on Thursday for Oak Street and North Walnut Avenue.

Finance - Trustee Norris states there will be a Finance Meeting held after the 20th of September. Also, Trustee Norris states she has begun looking at the health insurance renewal and will have preliminary information at the October meeting.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter states Trustee Kalina has met with the Rudy family and the boys interested in creating a skatepark for the community. The idea is for an 80' x 60' flat concrete pad with ramps and rails. A location has been looked at in Warnken Park. Believe in the Children is looking at grants, but they want the Village to be in acceptance to the project before a lot of time is spent. The Village would have to do some dirt and rock work at the site. Also discussed are the old horseshoe pits by the Grade School – Gaga pits could go there and be used by the grade school students during recess also.

Park cameras are discussed at this point as they will need to be upgraded at Warnken. An estimate is included in the packet for both parks. Warnken will require 2 additional night vision cameras, new recorder, wiring, etc. Memorial Park needs one additional wireless camera.

Ordinances – Trustee Vinnedge has nothing to report at this time.

Clerk's Report - Clerk Drayton reminds the Board she will be on vacation September 11-19th. She states she will have the laptop with and will make sure all is ready for the Board Meeting to be held on the 20th. Sonia will cover the office hours the week she is gone. Clerk Drayton also notes all items required for the approval of ARPA Funding have been submitted and approved. Verizon has finally agreed to refund the balance on the cell phone account closed 2 years ago and the rates will be the same for the Village insurance again this year (4th year in a row of rate freezes).

Chief of Police Report - Chief Thiel reviews the submitted Police Report and discusses items. Furniture left at the curb will now be marked and photographed after the incident last week where furniture was found dumped on Pit Road. Also, the Special Needs Registry thru Ogle County is discussed. Chief Thiel encourages all who have family member with special needs, disabilities, or Alzheimer's to register. The information is available to the police, fire, and EMS departments and enables them to better serve those in our communities. Also, the Police Department will be posting relevant ordinances seasonally to help curb issues before they happen. Burning and leaf pickup will be posted this fall, snow and sidewalk ordinances will be posted later in November. Lastly, Chief is setting up a "Meet the Chief's" event with the Police and Fire Chief's and hopefully the Village President. Time and date will be announced when set.

Supt. Of Public Works Report - Supt. Rust states the Department received the highest standard of compliance for 2020 with their fluoridation program.

Village President's Report – Village President Metzger reviews the Change Order for the Lead Service Replacement Project. This was discussed and agreed upon at a previous meeting. The increase is for \$135,989.20 for a lead water main to be replaced. The increase will be included with the forgivable funding through the IEPA.

New Business

A BDD Application for Sweetwood Interiors is presented. Trustee Cotter states work will be done to the front of the building – siding, fascia, a roof overhang to keep rain off the windows, and brick work in the entry way. Trustee Cotter Motions to approve the BDD application and is 2nd by Trustee Buss. On Roll Call, Trustees Busker, Vinnedge, Buss, and Norris respond with Yeas. Trustee Kalina is absent, and Trustee Cotter abstains from the vote.

Oak & Walnut Water Main Extension – the bid opening is on Thursday. This item was discussed by Trustee Vinnedge under the Sewer and Water Committee Reports.

Special Events Permit and Ordinance – Trustee Vinnedge presents the new permit for review. Chief Thiel explains, without a permit stating times for events, he has no authority to shut things down at night, parades need a permit to close the road with IDOT, etc. The one permit would cover an entire festival, it allows for many events, and would be required to be submitted a minimum of 30 days prior to the event. Trustee Vinnedge states he will begin working on the ordinance and work with the Village Attorney towards completion.

Old Business – Trustee Norris states Clerk Drayton has the new employee handbooks for the board to review. We will vote on them at the next meeting.

Village President Metzger asks for a motion to adjourn. Motion is made by Trustee Cotter and 2nd by Trustee Norris. All are in agreeance. The meeting is adjourned at 8:39 PM.

Respectfully Submitted by Clerk Drayton