

**Minutes of the Village of Forreton Board of Trustees
Forreton Public Library Community Room
Monday August 15, 2022, 7:00 PM**

Village President Metzger calls the meeting to order at 7:00 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Shenberger, Trustees Busker, Kalina, Vinnedge, Buss, and Cotter are in attendance. Village President Metzger, Clerk Shenberger, Maintenance Supervisor Timm, Chief Thiel, and Treasurer Schneiderman are also in attendance. From the Public Jane Koeller, Jeremy Whitehead, and Dan Pepin.

The Minutes of the August 1, 2022, meeting are reviewed. Motion is made by Trustee Vinnedge to approve the minutes and is 2nd by Trustee Kalina. On Roll Call, Trustees Cotter, Busker, Kalina, Vinnedge and Buss all respond with Yeas. Trustee Norris is absent

Public Comment – Jane stated she wanted to thank Scott and Ken for all their hard work for Sauerkraut Days. Mark your calendars for the first weekend in August next year.

Building Permits – 506 N Walnut– Porch Addition – The porch will be on the back of the house. It will be 15ft x 20ft screened in with a metal roof. Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Busker, Kalina, Vinnedge, Buss, and Cotter all respond with Yeas. Trustee Norris is absent.

108 3rd St – Wheelchair Ramp – Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Buss, Cotter, Busker, Kalina and Vinnedge all respond with Yeas. Trustee Norris is absent.

501 S Walnut – Driveway extension/patio - Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Kalina, Vinnedge, Buss, Cotter, and Busker all respond with Yeas. Trustee Norris is absent.

503 S Walnut – Replacement of sidewalk – Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Kalina, Vinnedge, Buss, Cotter, and Busker all respond with Yeas. Trustee Norris is absent.

120 S Prairie Ct – Fence – The fence will be 10ft from the back lot line and 22ft from the side lot line. It will be a chain link fence with 2 gates. Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Cotter, Busker, Kalina, Vinnedge, and Buss all respond with Yeas. Trustee Norris is absent.

608 S 1st Ave – Complete driveway replacement – Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Buss, Cotter, Busker, Kalina, and Vinnedge all respond with Yeas. Trustee Norris is absent.

612 S 4th Ave – Fence – The fence will be 4ft high cedar picket fence. Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Vinnedge, Buss, Cotter, Busker, and Kalina all respond with Yeas. Trustee Norris is absent.

308 S 4th Ave – Garage addition – The garage addition will be 14ft by 44ft. Motion is made by Trustee Cotter to approve the permit and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Busker, Kalina, Vinnedge, Buss, and Cotter all respond with Yeas. Trustee Norris is absent.

407 N Maple - 6-month extension on porch permit. Motion is made by Trustee Cotter to approve the extension and is 2nd by Trustee Buss. On Roll Call, Trustees Vinnedge, Buss, Cotter, Busker, and Kalina all respond with Yeas. Trustee Norris is absent.

Treasurer's Report – Treasurer Schneiderman reviews a correction to the June report and reviews the July report. Motion is made by Trustee Cotter to approve the correction from June and approve the July report and is 2nd by Trustee Kalina. On Roll Call, Trustees Vinnedge, Buss, Cotter, Busker, and Kalina all respond with Yeas. Trustee Norris is absent

Accounts Payable are reviewed by the Board. Motion is made by Trustee Vinnedge to approve the Accounts Payable and is 2nd by Trustee Busker. On Roll Call, Trustees Cotter, Busker, Kalina, Vinnedge and Buss all respond with Yeas. Trustee Norris is absent.

Committee Reports:

Streets & Alleys -Trustee Buss stated he did not have anything to report. Maintenance Supervisor Timm stated he talked to Porter, and they will be doing the seal coating at the end of the month. Trustee Buss stated they have not heard back from Helm on the street repairs. He said he had the company that did the seal coating at the new village hall give a quote on the parking lot at Warnken Park. The quote came in at \$1600 and was looking to see if it was something they could split between streets and alleys, sewer and water, and parks.

Sewer and Water – Trustee Vinnedge stated we had the water meter bid package opening last Thursday and we had 3 bids. All bids were missing something. Two of the bids did the DBE Advertisement wrong. He stated that he talked with President Metzger, and they decided to dismiss that part of the bid. So now there are 2 bids that qualify. He stated that there is one that he would like to go with. He stated that we have a letter of intent to award the bid. The letter is not locking us in to buying them it is just that this is who we intend on going with if everything meets what we are looking for. Quad City WinWater is going to come in on Wednesday to demonstrate their products. Motion is made by Trustee Vinnedge to approve the notice of intent to award to Quad City WinWater and is 2nd by Trustee Busker. Dan Pepin stated that this

does not lock the Village into a contract. On Roll Call, Trustees Cotter, Busker, Kalina, Vinnedge, and Buss all respond with Yeas. Trustee Norris is absent.

Finance - Trustee Cotter stated that finance met last week, and Fred talked about doing some adjustments to the budget. He stated they talked about taking money from TIF for the phone and internet work. Treasurer Schneiderman talked about amending the budget with an ordinance in certain situations so that there is a paper trail that explains what accounts funds are going into.

Budget officer Schneiderman reviews the budget report. Motion is made by Trustee Cotter to approve the report and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Buss, Cotter, Busker, Kalina, and Vinnedge all respond with Yeas. Trustee Norris is absent.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter stated that they are going to have a meeting on August 30th at Warnken Park at 6:15pm. He stated they are going to talk about what they can do to get the concession stand hot water to be able to sell food for next year. They are just meeting to get a plan together. He also discussed the seal coating of the parking lot at Warnken Park. He stated parks has enough to cover the cost.

Ordinances – Trustee Vinnedge – Nothing to report

New Building Committee – President Metzger stated that we are working on a grant to help with the costs of the internet infrastructure. Clerk Shenberger stated they were meeting with Paula to go over the paperwork to get it submitted. She also stated Bomar would be coming on Tuesday to give a second quote for the HVAC. There was discussion on an open house for the new village hall as well.

Clerk's Report – Clerk Shenberger stated Jay from RMA would be coming to look at the new village hall on Thursday for insurance.

Chief of Police Report – Officer Thiel stated they followed up on a possible burglary to a business. After following up it appears that it could have been an oversight. They also responded to a stop sign theft behind the grade school. The pole was taken out of the ground and laid on the ground and the stop sign was taken. Officer Thiel also discussed a project that Ogle County has been working on. It is LPR - License plate recognition cameras. It scans the license plates of vehicles when they come into town and notifies authorities if it is stolen, if they have a warrant, suspended, revoked, or if the car plates are used in an amber alert. Ogle county is putting one just north of town and he stated he is looking to add one more. Officer Thiel said that the background check is almost completed for the new officer hire. Once that is complete, she will go through the physical agility test and then get her set up for her academy date.

Supt of Public Works Report – Maintenance Supervisor Timm reviewed his report for July. He stated they are continuing brush pick up. They swept the streets and helped setup and tear down for Sauerkraut Days. They also poured sidewalks where they removed trees. He also stated that the wastewater treatment plant did well handling the water from all the rain. Maintenance Supervisor Timm presented the Employee Reimbursement Agreement for the new hire for public works for the CDL class. He went over the agreement, and motion was made by Trustee Vinnedge to approve the agreement and was 2nd by Trustee Kalina. On Roll Call, Trustees Cotter, Busker, Kalina, Vinnedge, and Buss all respond with Yeas. Trustee Norris is absent.

Village President's Report – Dissolve New Building Committee – Motion is made by Trustee Vinnedge to dissolve the committee and is 2nd by Trustee Kalina. On Roll Call, Trustees Buss, Cotter, Busker, Kalina, and Vinnedge all respond with Yeas. Trustee Norris is absent. President Metzger then stated he would like to set up a meeting Monday August 22nd at 6pm at the new village hall to discuss the grants and an open house.

New Business – BDD Shortys Slots – This would be for cabinets and shelving behind the bar and fixing the brick along the bottom of the outside of the building. Motion is made by Trustee Cotter to approve the BDD and is 2nd by Trustee Kalina. On Roll Call, Trustees Busker, Kalina, Vinnedge, Buss, and Cotter all respond with Yeas. Trustee Norris is absent.

Old Business – Phone and Internet change over to fiber with Leaf River Communications and First Net. Officer Thiel stated the only difference is going to be a different tower that is self-standing three-legged tower that does not need to be attached to a building. He also stated that we would need to put something around the towers to keep people off them. Motion is made by Trustee Vinnedge to move forward with Leaf River Communication and First Net and is 2nd by Trustee Busker. Trustee Buss stated he still has some concerns. He questioned the contract length. Office Thiel stated it would be 5 years. He also questioned what would happen after the contract was up. Officer Thiel stated we would negotiate a new contract at that point. On Roll Call, Trustee Vinnedge, Cotter, Busker, and Kalina all respond with Yeas. Trustee Buss responds with Nay. Trustee Norris is absent.

President Metzger will entertain a motion for adjournment. Motion is made by Trustee Kalina and is 2nd by Trustee Vinnedge. All are in favor. The Meeting is adjourned at 9:04 PM.

Respectfully submitted by Clerk Shenberger