

**Minutes of the Regular Meeting**  
**Board of Trustees**  
**Village of Forreston**  
**Monday, August 6, 2018**

President Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:00 PM on August 6, 2018 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Gary Buss, Ken Toms, Ken Vinnedge, Jeff Freeze, Tim Drayton and Vickye Norris.

The minutes of the regular meeting of Monday, July 16, 2018 are considered for approval. Trustee Drayton makes a motion to approve the minutes as presented, second by Trustee Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris.

Metzger asks for public comment:

- Jane Koeller from the Hometown Days Committee asks the Board if they decided on an amount to put toward band this year. Metzger states it has been submitted into this week's claims for \$1,200.00 but moving forward it will be for \$800. Koeller also states she would like to publicly thank Scott Timm for all of his hard work over the weekend. She states he went above and beyond what he was expected to do and is very grateful. Metzger also thanks Jane and the Hometown Days Committee for their hard work in making the Sauerkraut Days/Hometown Days weekend come together.
- Bruce Haro at 603 S 3<sup>rd</sup> Ave is here to discuss a letter he received from the Village President regarding the fence he has erected. The letter states the material of the fence is not allowable. Haro states he presented this material upon inspection and it was approved. He is wondering if there is some sort of misunderstanding. He states his goal is to have a chain link fence but cannot afford it at this time. He asks if it would be acceptable to change it out 50 ft at a time. Trustee Vinnedge asks what the end date would be. Haro asked what would be acceptable. The Board gives him 30 days to replace the fence or remove it completely.

Trustee Toms presents a sign permit for the Faith Lutheran Church. It is the same permit they submitted last May for a stone etched sign. They are asking for an extension on that permit since it did not get done last year. They were not charged a fee since it is a church. Motion by Toms to approve the extension, second by Buss. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris. Motion carries.

Toms presents a pool permit for Heather Crayne at 305 N Locust St. Toms states she had received the pool as a gift for her daughter's birthday and filled it before she realized she needed to have a permit. She came in and filled one out once she was told she needed to. Toms states this should be tabled anyway because she does not yet have a fence and is asking about a pallet fence. The Board agrees that the pool should be drained immediately since there is no fence and she is also subject to a \$200.00 fine for starting a project before permit approval. Metzger suggests denying the permit as not all permit requirements have been met. Motion by Toms to deny the permit, second by Vinnedge. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris. Motion carries. Warren will send a letter Crayne tomorrow.

Toms presents a building permit for Tim & Michelle Drayton at 302 Maple Ave. Michelle Drayton asks to approach the Board. She explains her contractor showed up at their house on Sunday, July 22 and explained that they were going to change the pitch of the roof around their chimney due to water leaks. She states she called Ken Toms that night and submitted a building permit and a check for a minimum fee of \$50 the next Monday morning. She did not know how to fill out the fee portion of the permit since there is no section for changing roof lines. She feels she went through the process as best she could and let the appropriate person know about the situation. The Board agrees the building permit does not require payment or approval, but will be kept on file. On a side note, Michelle expresses her concern with a fellow Village employee who verbally attacked her and her contractor regarding the building permit.

Metzger responds they will address the issue with said employee. The Board discusses the issue of changing rooflines and decides to address it at the committee level.

Toms presents a building permit for Jason Lynn at 406 S 3<sup>rd</sup> Ave. He explains there was no drawing on the permit because Mrs. Lynn did not feel capable of explaining it that way. She submitted pictures via email instead and Toms drew up the picture after the initial inspection. They are planning to tear out their current patio and replacing it. They are not adding on or changing the footprint. There is some discussion on whether or not a fee should be charged for replacements. They come to the conclusion that from this point forward there will be a charge for all replacement permits submitted. Buss states he does not agree that there should be a charge for replacements with no additions or changes. Motion by Toms to approve the permit contingent on payment of \$59.06, second by Drayton. Yeas: Trustees Toms, Vinnedge, Freeze, Drayton, and Norris. Nay: Buss. Motion carries.

Clerk Warren states there was one error in the Budget Officer report at the last meeting and presents the corrected report. Motion by Drayton to approve, second by Toms. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris. Motion carries.

The Claims list is considered for approval. Drayton motions to approve the claims list in the amount of \$21,890.61, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris. Motion carries.

#### Committee Reports:

##### Streets and Alleys:

- The Board decides to go ahead with the sealcoat in the alleyway between 1<sup>st</sup> Ave, Walnut Ave, and Cherry St. They also decide to use BDD funds to cover the costs.
- Trustee Vinnedge states he was approached by someone at Sauerkraut Days about handicap parking at Memorial Park. There is none and thinks it should be addressed. He asks Chief Boomgarden to get with Superintendent Cruthis to make sure the specs are right.

Sewer and Water: Vinnedge reports one of the blowers will be shut down tomorrow to begin work. He also reports there 2 change orders in the works: one for the doors for \$10,245.00 and one for the epoxy floor at \$3,058.60.

Finance Committee: none

Buildings, Grounds, Parks, Zoning, Planning: Trustee Toms would like to set up a Parks meeting for Monday, August 13 at 6:30 PM.

Ordinances: Trustee Drayton will arrange a meeting in the near future to discuss policy/ordinance regarding rooflines, siding, windows on building permits and an amendment to the accessory structures ordinance.

Village Hall Renovations: none

Animal Control: none

Clerk's Report: Clerk Warren states she was approached by President Metzger last week about opening Village Hall on Fridays. Heated discussion was held over what hours of operation should be. No conclusion was reached.

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from July 17, 2018 to August 6, 2018.

Village President Report:

- Metzger reports he has met with Sharon Pepin regarding some grants from the EPA for water main replacements. He will keep the Board up to speed as it progresses.

The Board considers approval of Ordinance #2018-14 Amending the Village of Forreston Zoning Ordinance for the Regulation of Solar Energy Systems and Antennas. Metzger reports this Ordinance went before the Planning Commission last week and they recommended approval of this Ordinance as is. Motion by Vinnedge to approve, second by Drayton. Yeas: Trustees Buss, Toms, Vinnedge, Drayton and Norris. Nay: Freeze. Motion carries.

The Board considers approval of Ordinance #2018-15 Amending the Village of Forreston Zoning Ordinance for the Regulation of Communication Towers and Antennas. Metzger explains this Ordinance also went before the Planning Commission and they requested 2 changes be made which are included in this final draft. The first change was making residential television antennas not subject to these regulations and the second change is that part of the approval process is to come back before the Planning Commission. Motion by Vinnedge to approve, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris. Motion carries.

The Board considers Ordinance #2018-17 Annexing Certain Territory to the Village of Forreston, Ogle County, IL (Pursuant to the Petition of JML, LLC). Motion by Toms to approve, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton, and Norris. Motion carries.

Motion by Drayton to approve Video Gaming License for Forreston Gas and Food, second by Norris. Yeas: Trustees Buss, Vinnedge, Drayton, and Norris. Nays: Toms and Freeze. Motion carries.

There is no New Business or Old Business to discuss.

Trustee Drayton motions to adjourn the meeting Trustee Freeze 2nds the motion. All are in favor.

Meeting adjourned at 9:32 PM

Courtney Warren, Village Clerk