

**Minutes of the Regular Meeting**  
**Board of Trustees**  
**Village of Forreston**  
**Monday, May 20, 2019**

Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:01 PM on May 20, 2019 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Jeff Freeze, Monty Cotter, Vickye Norris, Gary Buss, Ken Toms, and Ken Vinnedge.

President Metzger takes a moment to thank Superintendent Alan Cruthis for his time served here and congratulates him on his upcoming retirement.

The minutes of the regular meeting of Monday, May 6, 2019 are considered for approval. Trustee Freeze makes a motion to approve the minutes as presented, second by Trustee Vinnedge. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.

Metzger asks for public comment:

- Patti Jennings at 220 S 1<sup>st</sup> Ave gives an update on Believe in the Children. She states they are progressing toward a June 1<sup>st</sup> opening. It may end up being a little later but they are hoping for that date. There will be an open house in mid to late June and she invites the Village Trustees to attend. She will provide more information when it gets closer; she just wanted to give an update.

Trustee Toms presents Building/Demolition, Sign, Fence, & Pool Permits:

- Matthew and Beth Paul at 307 N Walnut Ave applied for a fence permit. It will be a 6 foot dog-eared privacy fence. Vinnedge asks if the neighbors agree with the lot line. Paul states he has found 3 pins except for the one on the southeast corner. Motion by Toms to approve the permit application contingent upon the confirmation of the lot lines, second by Freeze. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.
- Roger Schwartz at 506 N Walnut applied for a pool permit. Toms went to inspect it last Monday and Schwartz told him it was already scheduled to be installed last week. Toms stated everything was in compliance and told him he could keep the installation date. Vinnedge states he just asks that the gates to the pool remain closed when it is full of water. He drove by today and saw the gates wide open. Motion by Toms to approve the permit, second by Cotter. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.
- Glenn and Nan Meridith at 503 S 2<sup>nd</sup> applied for a patio permit. It is an 8 x 20 ft patio at the back of the house. It meets all the set back requirements. Motion by Toms to approve permit, second by Freeze. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.
- Toms states he spoke with Jeremy at Forreston Car Care about the flag that is on the sidewalk. Jeremy states he will be moving it on to his property shortly. Toms explained if he is going to continue to keep it up he will need to apply for a sign permit. There is some discussion about some of the local businesses that put signs out on the sidewalk. The trustees are not sure this is a good practice to set things out that are obstructing the sidewalk. They will continue the discussion at the committee level.
- Metzger states Trustee Cotter has been speaking with Travis Cox at 303 Hickory Ave and his garage is going to end up being taller than the house by about 12 inches. Metzger suggests that he apply for a variance since it will not be in compliance. Toms states he does not want him to have to pay the \$125 fee for the variance. Metzger replies that it is unfortunate to have to pay the fee, however, we can't set a precedent of waiving the fee. Cotter will contact Cox in the morning and let him know about the variance.

Treasurer Schneiderman presents the Treasurer's report for April 2019. He reports there is no longer any money in State Bank, it has all been transferred to the Forreston State Bank Investment account. The transfer of \$150,000 from the General Fund was made to Capital Improvement to cover the final bill for

the blower. Motion by Vinnedge to approve the Treasurer's report as presented, second by Cotter. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.

The Claims list is considered for approval in the amount of \$28,729.30. Buss asks about the MFT bill from Fehr Graham and if there will be more to come. Cruthis states there will be another bill for inspection. Buss asks how much it will be. Cruthis does not know. After some discussion the Board decides they do not need the inspection. Vinnedge will call Seth and let him know. There is also a question about the bill to Tyler Vogt for the Ag Lime. Cruthis states it was for the ball diamond at Warnken Park. Buss and Freeze feel the School District and the Lions Club should pay for part of it. There is some discussion and there is no consensus on the issue. They will talk more about it when they discuss the contract for Warnken Park.

#### Committee Reports:

Streets and Alleys: Superintendent Cruthis states the MFT bid opening was held here at Village Hall last week and we received 2 bids. He states the bid from Civil was the lowest and they actually gave us a lower price for the better oil by mistake. He spoke with them and they told him they are still willing to stand by that price. Motion by Buss to approve the base bid from Civil Constructors, Inc. in the amount of \$32,088.18, second by Freeze. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.

Sewer and Water: none

#### Finance Committee:

- Trustee Norris presents the Budget Officer's report for April 2019. Motion by Norris to approve, second by Toms. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.
- Norris would like to call a Finance meeting for Tuesday, June 4 at 6:00 PM.

Buildings, Grounds, Parks, Zoning, Planning: Toms reports his committee met last week and discussed the Building Permit Amendment. He would like to talk more about it when it comes up on the agenda a little later.

Ordinances: Trustee Toms states his committee will meet again to continue to discuss the Mobile Home Ordinance.

Animal Control: none

Clerk's Report: Clerk Warren asks the Board to confirm the Committee Assignments so she can post them. They are all satisfied with the assignments.

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from May 7, 2019 to May 20, 2019. Chief Boomgarden states the Bike Rodeo will be next Friday unless it rains.

Superintendent of Public Works Alan Cruthis gives a report of his department from May 6, 2019 to May 20, 2019.

#### Village President's Report:

- Metzger reports he went to the FABA meeting last week and spoke to them about the BDD and TIF application for reimbursement process. He states there were not a lot of businesses there but it was well received and they now have all the information. He also asks Cruthis if he has checked the banners. Cruthis states he has checked them and there are 30 banners, a few of them are a little beat up and the brackets can probably work for one more year. Mark would like to get the banners up when possible.
- He also reports he went to a meeting at the IDOT office in Dixon regarding the Safe Routes to School project. He states they need to change the design to the plan a little bit. He also reports

that we are only responsible for the Design Engineering costs which will be about \$17,000. The Construction Engineering will be covered by the grant and will also be done by a different firm. It looks like the project won't get started until next spring.

Old Business:

- Trustee Toms briefly touches on some of the things they discussed at the Buildings & Grounds Committee regarding the Amendment. Motion by Toms to approve Ordinance #2019-03 Amending Title 7, Chapter 1 and Title 9, Chapter 13 of the Forreston Village Code, second by Freeze. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.
- There is a bit more discussion about the Warnken Park contract. Toms reports that neither the school district or the Lions Club are willing to sign it with the new clause in it asking each party to pay 1/3 of the costs. Buss states then that they should not be allowed to use the park. He and Freeze agree that they get all the benefits and don't have pay any expenses and they should be responsible for a portion of the expenses. Metzger states he spoke with the Lions Club and they are interested in discussing future projects and maybe dividing costs at that point but they don't like being approached with bills that they had no knowledge of previously. Cotter suggests the contract go back to the committee level for discussion and then have it be brought back to the Board.

New Business: Motion by Freeze to appoint Tim Drayton and Mike Zettle to the Planning Commission, second by Cotter. Yeas: Trustees Freeze, Cotter, Norris, Buss, Toms, and Vinnedge. Motion carries.

Motion by Freeze to adjourn. All are in favor.

Meeting adjourned at 8:48 PM.

Respectfully submitted,  
Courtney Warren, Village Clerk