

**Minutes of the Regular Meeting**  
**Board of Trustees**  
**Village of Forreston**  
**Monday, May 15, 2017**

President Mark Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:01 PM on May 15, 2017 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Gary Buss, Ken Toms, Ken Vinnedge, Jeff Freeze, Tim Drayton and Vickye Norris.

The minutes of the regular meeting of Monday, May 1, 2017 are considered for approval. Trustee Drayton makes a motion to approve the minutes as presented, second by Trustee Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Metzger asks for public comment which there is none.

Toms presents a signage application for Faith Lutheran Church at 402 S 2nd Ave. He states it is a replacement sign that is well within the required square foot limitations. It will be stone etched and 6 1/2 x 9 1/2 feet. He also states since this is a church he would recommend waiving the fee as they have never charged churches in the past. Motion by Toms to approve permit, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Toms presents a fence permit for Brandi Scott at 206 W Cherry St. He explains this is a corner lot and they are looking to put up a 5 foot wooden fence that does not go past the front of the house. Motion by Toms to approve permit, second by Drayton. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Toms presents a building permit for Leonard Benhart at 106 E Willow St. He states the permit is for a proposed shed in the rear yard. Toms states the sale on this house is not yet final. Motion by Toms to approve permit contingent upon the final closing of the house, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Toms presents an amended fence permit for Stan Josephitis at 303 S 2<sup>nd</sup> Ave. Metzger states the fence drawn out on the permit does not comply with our code. The Village Code states the fence must be a minimum of 3 feet from the pool. Toms and Drayton will go back over to his place to take another look at it this weekend. Motion by Toms to approve permit contingent upon the required fence setback of 3 feet from the pool, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Toms presents a pool permit for Wanda Miller at 105 W Balsam St. There is already a fence on the property. Toms will get a hold of her and inform her of the 3 foot minimum set back from the pool. Motion by Toms to approve the permit pending the distance from the fence to the pool, second by Drayton. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Toms presents a building permit for Vickye Norris at 502 N Locust Ave. Toms states he has not yet been out to the property but will check the setback this weekend. Motion by Toms to approve the permit contingent on the compliance and measurements, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze and Drayton. Norris abstains. Motion carries.

Warren presents the Comparison to Budget Report for the month ending April 30, 2017. Drayton motions to approve as presented. Freeze seconds the motion. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

The Board reviews the Treasurer's report for the month of April. Village Treasurer Fred Schneiderman states there was nothing unusual. We did not receive an income tax payment this month so the state is

now 2 months behind. Toms makes a motion to approve the Treasurer's report as presented, Freeze seconds. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

The claims list is considered for approval. Warren explains there is an error on the list. There is an invoice made out to the Forreston Public Library which should not be on the list so she will remove it before printing checks. The Board questions the \$90 invoice to Fehr Graham. They ask to remove it from the claims until there is more clarification. Superintendent Cruthis reports he received the updated water maps this evening so the Board decides to put through that portion of the invoice for \$2,775. Cruthis states he is still waiting for clarification on the rest of it. Motion by Toms to approve the claims with the changes included, second by Freeze. Yeas: Trustees Buss, Toms, Vinnedge, Freeze, Drayton and Norris. Motion carries.

Vinnedge states the Clerk's office is looking to get a new file cabinet and shelving unit and will probably pick it up for them tomorrow.

A Law Enforcement Update from Police Chief Mike Boomgarden is reviewed for activity from May 2, 2017 through May 15, 2017.

Superintendent of Public Works Alan Cruthis gives a report of his department from May 1, 2017 through May 15, 2017.

Metzger reminds the Board of the IML training in Rochelle on June 30.

Metzger recommends Trustee Norris as Chair for the Finance committee as she has not yet been assigned to any committees and has finance experience with the Library. Motion by Freeze to nominate Trustee Norris as Finance Chairperson, second by Drayton. Yeas: Trustees Buss, Toms, Vinnedge, Freeze and Drayton. Norris abstains. Motion carries.

The sidewalk policy will be discussed at a later date when the committee has had a chance to meet.

Keith Anderson addresses the Board regarding a drainage problem on his property. Metzger informs him he has had several meetings about the issue and needs to meet with Larry Moring before moving forward. He has a phone call out to him and will be in touch once the meeting has taken place.

Meeting is adjourned at 8:11 PM.

Courtney Warren-Village Clerk