

Minutes of the Regular Meeting
Board of Trustees
Village of Forreston
Monday, April 15, 2019

President Metzger opens the Public Hearing for the Proposed Budget at 7:00 PM. He asks the public if there are any comments. Being no comments from the public he closes the hearing at 7:01 PM.

Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:01 PM on April 15, 2019 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Vickye Norris, Gary Buss, Ken Toms, Ken Vinnedge, and Tim Drayton. Absent: Jeff Freeze.

The minutes of the regular meeting of Monday, April 1, 2019 are considered for approval. Trustee Drayton makes a motion to approve the minutes as presented, second by Trustee Norris. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

Metzger asks for public comment:

- Kathy Bickford at 311 S Walnut Ave asks the Board to consider a garbage contract. She states her mother lives in Polo and pays \$13/mo for garbage pick up where we pay \$22/mo. Metzger explains this came up a couple of years ago and he did not like the way it was presented. He felt it was being rushed through and he wanted to slow it down. It has been talked about a couple of times since then but not seriously yet. Bickford states she thinks it is time to reinvestigate the options for the residents. It could eliminate people throwing trash in commercial dumpsters and it could also eliminate the dumpsters sitting out at the end of people's driveways.

Trustee Toms presents Building/Demolition, Sign, Fence, & Pool Permits:

- Chelsie Worley at 501 N Ash Ave has applied for a demolition permit. She is tearing down the enclosed attached structure on the north side of the trailer. It is in poor condition and rotting away. There is no fee for demolition permits. Motion by Toms to approve the permit, second by Drayton. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.
- Erin and Steve Leibow at 406 W Green St applied for a fence permit. Toms states the fence is not going to be as big. They have amended the permit on his copy. They are just going out to the trees and not as far west as they initially applied for. They are putting up a wooden split rail fence. A small portion of it will be chain link. Motion by Toms to approve permit, second by Drayton. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.
- Chester Strehlow at 207 W Willow Ave applied for a utility shed. Everything is in compliance. Motion by Toms to approve, second by Buss. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.
- Travis Cox at 303 Hickory Ave has amended his application from the last meeting. He originally applied for a shed but now would like to put up a garage. Vinnedge went to check it out and wants to make sure it will not be taller than the house. He states the Accessory Structure ordinance states it cannot be taller than the principal building. Buss asks how tall the garage doors are and what the pitch is. Cox state they are 7 feet and the pitch is 4 ½. Motion by Toms to approve the amended application with the stipulation that it is not taller than the roof, second by Buss. Buss asks how we will know that it's not taller than the roof. Metzger replies we have the 3 step inspection process in place for that reason. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

Treasurer Schneiderman presents the Treasurer's report for March 2019. He explains the \$15,000 transfer in included in this report yet there is still a deficit in Capital Improvement so there needs to be another conversation about transferring funds. Motion by Drayton to approve the Treasurer's report as

presented, second by Vinnedge. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

The Claims list is considered for approval in the amount of \$154,630.54.

- Metzger points out the bill for Mechanical for \$140,975.18. He explains this is the final payment for the Blower Project. We were not expecting this and there is not enough money in the Capital Improvement Fund to pay it so we need to make a transfer. Buss is concerned that no one saw this coming. He believes there is too much money being spent and we should re-look at the budget numbers. Metzger explains there was poor planning when it came to this project and there are a lot of people to blame for it but the project is done and needs to be paid for and we have the money to do it. He expects that everyone has learned from this project and will do better next time. He also states that money should not be sitting in an account. It should be spent properly on projects for the town; however, budgeting should be taken more seriously. Buss does not agree, he would rather have a bigger cushion in the event of an emergency.
- Metzger asks Treasurer Schneiderman if the State Bank account can be accessed. He states it has to have a minimum of \$250,000.00. Metzger would like to take \$150,000.00 and move it to the Capital Improvement fund and take the remainder and put it in a liquid cash fund so it can be accessed if necessary. Motion by Norris to transfer \$150,000.00 from the General Fund to Capital Improvement from the State Bank account and to have the additional \$108,738.80 put into an interest bearing liquid cash account, second by Toms. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.
- Motion by Toms to approve the Claims list presented, second by Buss. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

Committee Reports:

Streets and Alleys: Superintendent Cruthis states Fehr Graham is getting the MFT project ready to go out for bid.

Sewer and Water: none

Finance Committee: Norris presents the Budget Officer's report for March 2019. Motion by Norris to approve, second by Drayton. Yeas: Trustees Vinnedge, Drayton, Norris, Buss, and Toms. Motion carries.

Buildings, Grounds, Parks, Zoning, Planning:

- Toms reports this committee met last week and discussed the building permit amendment. He would like everyone to take a look at the changes made and would like to have it voted on at the next meeting.
- He presents the new Permit Fee Schedule. The committee agreed to raise the fee for residential homes & additions and garage, patio, porch, shortage sheds, and decks from \$.15 to \$.20 per square foot. They also included mobile homes on the moving permit fee type and included solar energy system fees. Motion by Toms to approve changes to Permit Fee Schedule, second by Drayton. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

Ordinances: Trustee Drayton presents the Mobile Home Ordinance that was worked on at the Buildings & Grounds Committee meeting. He would like this to be voted on at the next meeting also.

Animal Control: none

Clerk's Report: none

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from April 1, 2019 to April 15, 2019.

Superintendent of Public Works Alan Cruthis gives a report of his department from April 1, 2019 to April 15, 2019. Buss asks Cruthis if he is picking up leaves. Cruthis states they have never picked up leaves in

the Spring before and he would be down a truck that he needs for cold patching. He is also afraid that it would tear up yards. Right now they are picking up brush as often as possible because there is a lot out there. Soon they will get back to the regular schedule of 1st & 3rd Mondays.

Village President's Report: Metzger reports he has been approached by the High School about Baseball Regional's. This year they are hosting at Warnken Park and are requesting assistance from the Village in blocking off streets to contain the parking. Chief Boomgarden does not see a problem with this. He will double check with the school the best route to block off.

Motion by Norris to approve Ordinance #2019-01 Budgeting and Appropriating for all Corporate Purposes for the Village of Forreston, Ogle County, IL for the Fiscal year beginning May 1, 2019 and ending April 30, 2020, second by Drayton. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

Motion by Norris to approve Ordinance #2019-02 Authorizing Payment of Business District Project Costs, Project costs include \$1,443.92 to Koeller Forreston Hardware for window replacement project (25% of total project cost); \$11,796.00 for Downtown Street Lighting Replacement project; \$25,000.00 to Village Capital Development Fund to reimburse costs associated with establishment and implementation of BDD, second by Toms. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

Liquor License Renewals:

- Motion by Drayton to approve the video gaming and amusement device application as well as liquor license renewal application for Josh's Saloon for classes A, A-1, C, C-1, second by Norris. Yeas: Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.
- Metzger explains Forreston Gas and Food, better known as BP, has applied for classes A, A-1, B, B-1, and C, C-1. Last year they had the B, B-1 and C, C-1. This year they are applying for the A, A-1 so they may pour on the premises in order to legally get a gaming license. The trustees decide it is not a good idea to grant a pour license to a gas station. The owners ask if the board would reconsider if there was a restaurant in the building. Vinnedge states it is still a gas station and it would not change things for him. Metzger agrees. Motion by Toms to approve the Liquor License Application for classes B, B-1 and C, C-1 only, second by Drayton. Trustees Norris, Buss, Toms, Vinnedge, and Drayton. Motion carries.

New Business: none

Old Business: none

Motion by Toms to adjourn. All are in favor.

Meeting adjourned at 8:31 PM.

Respectfully submitted,
Courtney Warren, Village Clerk