

Minutes of the Village of Forreston Board
March 15, 2021 7:00 PM
Via ZOOM and at the Forreston Public Library Community Room

Village President Metzger calls the meeting to order at 7:03 PM. The Pledge of Allegiance is recited by all. VP Metzger does roll call for those attending on ZOOM. In attendance via ZOOM is Christine Klipping, Village President Mark Metzger, Trustee Gary Buss, Jared Fluhr, PE with MSA, Trustee Vinnedge, Jane Koeller, and Patti Jennings with Believe in the Children.

Attending at the Forreston Public Library are Trustees Cotter, Freeze, Toms, and Norris. Supt of Public Works Mark Rust, Chief of Police Chris Thiel, and Village Clerk Michelle Drayton. In attendance from the public is Katie Kalina.

The Minutes of the Meeting held on March 1, 2021 are reviewed. Motion is made by Trustee Freeze to approve the minutes and is 2nd by Trustee Toms. On Roll Call, Trustees Freeze, Vinnedge, Toms, Buss, Norris, and Cotter all respond with Yeas.

Village President Metzger opens the meeting for Public Comment. Patti Jennings from Believe in the Children at 202 S 1st Avenue requests to speak. She states she is looking for a letter of support, not recommendation. Also, she is concerned as information given to the Board at the last meeting was shared with the public. VP Metzger states he shared the information in order to get the feelings of the residents prior to writing his letter of support.

Clerk Drayton reads a letter from business owner, Kerry Webber. Ms. Webber is concerned that the skate park will cause noise which is not conducive to her business. She offers full support of the project, but at a different location. Public Comment is closed at 7:18 PM.

Building/Demolitions, Sign, Fence & Pool Permits: Trustee Toms presents a permit for an entrance step at 107 E Main Street. This step will protrude onto the business area sidewalk. Trustee Toms requests the permit be tabled until he and Trustee Cotter can meet with the owners and discuss what he wants to do. Motion is made by Trustee Toms to table the permit and is 2nd by Trustee Cotter. On Roll Call, Trustees Vinnedge, Toms, Buss, Norris, Cotter, and Freeze all respond with Yeas.

Next, a sign permit for FS is presented. The sign will be hung on the existing building and the fee has been paid. Trustee Toms motions to accept the permit and is 2nd by Trustee Cotter. On Roll Call, Trustees Toms, Buss, Norris, Cotter, Freeze and Vinnedge all respond with Yeas.

Clerk Drayton requests information regarding a new resident who would like to move two sheds to a property recently purchased. Discussion is held regarding fees and it is determined that each shed will require the minimum permit fee or fee by square footage whichever is greater. Clerk Drayton then states that FS is looking to put another large tank on their property and are looking for permit information. Trustee Toms states he will look into this.

Treasurer's Report – Treasurer Schneiderman reviews the fund balances along with the receipts and disbursements for each fund. Revenue for the month is also reviewed. Treasurer Schneiderman states Video Gaming is back online, and we will begin seeing revenue from that again in April. Motion is made by Trustee Norris to accept the Treasurer's Report and is 2nd by Trustee Toms. On Roll Call, Trustees Buss, Norris, Cotter, Freeze, Vinnedge, and Toms all respond with Yeas.

Accounts Payable – The accounts payable for the month are reviewed by the Board. Trustee Freeze motions to approve the payables as recorded and is 2nd by Trustee Cotter. On Roll Call, Trustees Norris, Cotter, Freeze, Vinnedge, Toms, and Buss all respond with Yeas.

Committee Reports:

Streets & Alleys – Nothing to report

Sewer & Water – Nothing to report

Finance – Trustee Norris states budget work continues, and she feels the budget should be ready to vote on at the April 5th meeting. Discussion is held regarding raises, which have not been voted on, but are reflected in the budget. It is decided to hold an Executive Session prior to the April 6 meeting to approve raises. This meeting will be held at 6:30 and the regular Board Meeting at 7:00. Trustee Norris states the Board would also like for the department heads to do employee evaluations which should be turned in no later than November 1 of each year. These evaluations will be reviewed by the Board and used for a basis on raises. Treasurer Schneiderman reviews the Comparison Budget for the year to date. He states all numbers are in line for where we are at in the fiscal year. Motion is made by Trustee Norris to accept the Budget Report and is 2nd by Trustee Freeze. On Roll Call, Trustee's cotter, Freeze, Vinnedge, Toms, Buss and Norris all respond with Yeas.

Buildings, Grounds, Parks, Zoning, and Planning – Trustee Toms asks Supt Rust if he has heard from Kent Lewis regarding the pine trees to be planted. Supt Rust states they will be in early to mid-April.

Ordinances – Trustee Toms states they met last week and discussed raises along with ordinances for water and sewer and the pour license. Recommendations will be discussed later in the meeting.

Animal Control – Nothing to report.

Clerk's Report – Clerk Drayton states a copy of the Clean Up Day grant paperwork is enclosed. Shred Beast is scheduled to come again this year.

Chief of Police Report – Chief Thiel states the Bike Rodeo date is set for May 20th and the rain date is May 26th. The Intergovernmental Agreement between the Forrestville Valley School District and the Village is reviewed. This agreement states the items which the Police Department handle for the District. The School District is increasing its funding for the 1st time since 2010. Trustee Buss is opposed to the District stating what we have to do for the School. Trustee Freeze states when we have asked for agreements with the school, they will not sign. Trustee Toms wants to know if the fee they are paying covers the cost of the officer's working. Chief Thiel responds, yes, with the increase it does. Motion is made by Trustee Cotter to accept the agreement with the Forrestville Valley School District and is 2nd by Trustee Freeze. On Roll call, Trustees Freeze, Toms, Buss, and Norris vote Nay and Trustees Vinnedge and Cotter vote Yea. Chief Thiel requests a budget meeting with Trustee Norris as his 2021-22 Budget will require adjustment without the school funding.

Next, Chief Thiel discusses Ordinance 2021-01 amending the village code regarding parking restrictions and setting violation fees. Motion is made by trustee Toms to approve the ordinance and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Vinnedge, Toms, Buss, Norris, Cotter, and Freeze all respond with Yeas.

Supt of Public Works Report – The report for work completed is reviewed by the Board. Supt Rust also recommends to the Board a 2-day ZOOM class (8am-11am) regarding water and sewer rates and covering costs. If anyone is interested, he and Scott are already registered, and he can share the information.

Village President's Report – VP Metzger states he has nothing to report. He does note that Dan Pepin from Community Funding and Planning joined via ZOOM at 8:04 PM.

NEW BUSINESS

2021-02 Ordinance Regulating the Levying of Charges for Wastewater Services – this ordinance increases the hookup fees for sewer lines and has an OMR increase of 3%. Motion is made to approve the new ordinance by Trustee Toms and is 2nd by Trustee Cotter. On Roll Call, Trustees Toms, Buss, Norris, Cotter, Freeze, Vinnedge, and Toms all respond with Yeas.

2021-03 Ordinance Regulating the Levying of Charges for Water Services – Again this has a 3% OMR increase. Motion is made by Trustee Toms and is 2nd by Trustee Vinnedge.

BDD Application for Green's Motor Company – This application is for funding for a new roof on the building. This will not happen until after the new budget year. The project cost is estimated at \$15,000. Motion is made by Trustee Cotter and is 2nd by Trustee Norris to approve the BDD application. On Roll Call, Trustees Norris, Cotter, Freeze, Vinnedge, Toms, and Buss all respond with Yeas.

BDD Application for Personal Protection Options – this application is for new siding on part of the building and a new awning for the entryway. The estimated cost of the project is \$5680. This project will also be funded from next year's budget. Motion is made by Trustee Cotter to approve the funding and is 2nd by Trustee Norris. On Roll Call, Trustees Cotter, Freeze, Vinnedge, Toms, Buss and Norris all respond with Yeas.

Funding Nomination for Phase 2 of the Water Main Replacement Project. Dan Pepin explains this, and the following 2 items are something the Village has to do to let the state know we want to remain on the list for funding. This does not mean we have to do the projects this year, but if we do, the funds will be available to us. We have done this each year for the past three years for projects the Village is working on. Motion is made by Trustee Vinnedge and 2nd by Trustee Cotter to continue funding for Phase 2 of the Water Main Replacement Project. On Roll Call, Trustees Freeze, Buss, and Norris vote Nay. Trustees Vinnedge, Toms, and Cotter vote Yea. Village President Metzger is asked to vote as it is a tie. He responds with Yea.

Continuing funding for Lead Service Line Replacement is next and the motion is made to approve continued funding by Trustee Vinnedge and is 2nd by Trustee Cotter. On Roll Call Trustees Vinnedge, Toms, Buss, Norris, and Cotter respond with Yeas. Trustee Freeze responds Nay.

Continuing funding for the Water Meter replacement project is the last funding continuation paperwork to vote on. Motion is made by Trustee Vinnedge and is 2nd by Trustee Cotter to approve the funding continuation. On Roll Call, Trustees Toms, Norris, cotter, and Vinnedge all respond with Yeas. Trustees Buss and Freeze respond with Nays.

Old Business

Skate Park recommendation – Village President Metzger reads the letter of support he has written regarding the skate park to the Board. Motion is made by Trustee Norris to approve the letter and is 2nd by Trustee Cotter. On Roll Call, Trustees Buss, Norris, Cotter, Freeze, Vinnedge, and Toms all respond with Yeas.

QBS Safe Routes to School proposal from MSA – Jared Fluhr is in attendance from MSA and briefly reviews the bid. Trustee Vinnedge states the price is too high. Trustee Toms states this project began in 2018. We cannot expect anyone to compete with a 3 year old bid price. Jared states they are willing to negotiate pricing. Motion is made by Trustee Freeze to REJECT the bid and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Norris, Cotter, Freeze, Vinnedge, Toms, and Buss all respond with Yeas. The bid is rejected and Dan states he will contact the last engineer on the list – Fehr Graham.

Dan also states that Jill has been working with Jeff Mackey to finish up final paperwork for Fehr Graham's portion of the WMR project. The dirt work and seeding will be completed yet by Fischers.

Pour License for gaming at gas stations – Trustee Tom's states the Ordinance committee liked the Oswego license over Lena's. Village President Metzger asks if this is something, we are going to follow thru with or drop. Before we go further, he would like a commitment from the Board. Motion is made to proceed with an ordinance allowing gas stations to pour liquor in order to have video gaming. Motion is made by Trustee Toms to move ahead with the ordinance and is 2nd by Trustee Norris. On Roll Call, Trustee Cotter, Freeze, Vinnedge, Toms, Buss, and Norris all respond with Yeas.

Trustee Toms then states the annual fee would be no higher than \$1800 and there will be a fee per machine. 2 employees must be on duty in order for gaming to be available, at least one must be at least 21 years old, and there will be strict fees and fines for violations. Clerk Drayton will convey the information to the Village Attorney so he can draft the ordinance.

Motion is made by Trustee Toms to adjourn the meeting and is 2nd by Trustee Freeze. All are in favor. The meeting is adjourned at 8:50 PM

Respectfully submitted by Clerk Drayton