

**Minutes of the Village of Forreston Board of Trustees  
Forreston Public Library Community Room  
Monday, March 14, 2022, 7:00 PM**

Village President Metzger calls the meeting to order at 7:02 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk, Trustees Norris, Kalina, Buss, Cotter & Vinnedge are in attendance. Trustee Busker is absent. Village President Metzger, Clerk, Maintenance Supervisor Timm and Officer Klosa are also in attendance. From the Public, Jane Koeller, and Attorney Matt Kole are present

Motion is made by Trustee Vinnedge to approve the minutes as presented and is 2<sup>nd</sup> by Trustee Norris. On Roll Call, Trustees Cotter, Kalina, Vinnedge, Buss and Norris all respond with Yeas. Trustee Busker is absent.

**Public Comment:**

Jane Koeller requests additional temporary handicap parking signs for the weekend of sauerkraut Days. Maintenance supervisor Timm states he will look into it.

**Building Permits**

Trustee Cotter states township is replacing their building that was demolished in the derecho.

The Accounts Payable are reviewed by the Board. Motion is made by Trustee Norris to approve the Accounts Payable 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Buss, Norris, Kalina, Vinnedge and Cotter all respond with Yeas. Trustee Busker is absent.

**Committee Reports:**

Streets & Alleys -Trustee Buss states he got together with Maintenance supervisor Timm about the asphalt for the streets. Trustee Cotter asked if the parking lot would be a separate bid. Maintenance supervisor Timm responds with yes.

Sewer and Water – Trustee Vinnedge states the lead line replacement has started again. Trustee Vinnedge also states the community planning is in the process of rewording the water meter replacement packet.

Finance - Trustee Norris states there is not a lot to report she met with Trustee Cotter on February 21<sup>st</sup> to look over budget and raises. Trustee Vinnedge asks when the next budget meeting will be. Trustee Norris states she is hoping for the first week of April.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter states they received a bid for the park concession from R&S Builders for \$21,500. Possibly having a workday or fund raiser to raise money. Meeting with ogle county health department Wednesday March 23<sup>rd</sup> at 3:00pm at the park. Also looking for donations from other organizations. They talked about the lion's softball and baseball leagues.

Ordinances – Trustee Vinnedge motions to approve the Solicitors, Peddlers, and Street Vendor ordinance 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustee Buss, Norris, Cotter, Kalina, and Vinnedge all respond with Yeas. Trustee Busker is absent. Trustee Vinnedge motions to approve Resolution 2022-01 providing for appointment of village clerk. 2<sup>nd</sup> by Trustee Vinnedge. On Roll Call, Trustee Cotter, Mayor Metzger, Trustee Kalina, Vinnedge, Buss, and Norris all respond with Yeas. Trustee Busker is absent.

Trustee Vinnedge motions to approve ordinance 2022-02 amending Title 1, Chapter7, Section 1-7-1. 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustee Buss, Norris, Cotter, Kalina, and Vinnedge all respond with Yeas. Trustee Busker is absent.

New Building Committee – Trustee Norris states the meeting was very productive. They discussed the breakroom, stripping the floor, and carpet samples. They are leaning towards carpet at this time. They met with Gary from Wagner's for layout ideas. Trustee Buss is looking for quotes on floors and is also reaching out to other contractors next week. Discussion is leaning towards open concept. Priority is to get the clerk area and breakroom done first.

Clerk's Report – Clerk stated they purchased a new phone and computer for the clerk. She also states Chris from 42 Tec wants the board to keep him in mind for running cables for the computers in the new building. There is a new business coming to town. It is custom embroidery and apparel. They are planning an open house April 2<sup>nd</sup>, 2022. Clean up days grant has been approved. Clean up days will be May 20<sup>th</sup> and 21<sup>st</sup>. Garage sales are scheduled for May 13<sup>th</sup> and 14<sup>th</sup>.

Chief of Police Report – Officer Klosa states they are having problems with juveniles stealing and online scams and he reviews the rest of the report. Trustee Buss questions Officer Klosa if people were going to be reimbursed for odd/even parking for the last snow fall. Officer Klosa states the residence will have to call Chief Theil to resolve the issue.

Supt of Public Works Report - Maintenance Supervisor Timm reviewed his report. He stated that two new meters were put in at Springbrook. Martin is back in town. Chris Ingram was in town and took down fourteen trees. He also stated that they looked at streets to seal coat. They are getting ready to open the parks. He also said they will be getting a quote to grind stumps.

Village President's Report - President Metzger states that he talked to Chief Chris about getting separate emails and asked if the board wants separate emails. He said there was an issue with a computer at the village hall and told Chief Chris to order a new one. He talked about using zoom to record the meetings to reference back to. Gary asked if it could be looked into to see if there was money left over in the budget to get computers purchased for the new building. President Metzger said they could look into it. He also wants to put on agenda for next meeting to put together a parliament committee.

New Business –Recommendation for new clerk from the special hiring committee. Recommendation was Tanya Shenberger. Motion is made by Trustee Vinnedge to approve Tanya Shenberger as Village Clerk 2<sup>nd</sup> by Trustee Norris. On Roll Call, Trustees Buss, Norris, Cotter, Kalina, Vinnedge all responds with Yeas.

OMA/FOIA training is discussed. Trustee Norris discusses the website to log on for the training. She also states that all elected officials are to complete this training. Discussion is made whether they want to do it as a group or individually online.

Old Business – Gaming License Fee – President Metzger states he will meet with Mimmo's and Josh's about the fee.

Trustee Kalina motions to adjourn the meeting and is 2<sup>nd</sup> by Trustee Norris. All are in favor. The Meeting is adjourned at 8:18 PM.

Respectfully submitted by Clerk