

**Minutes of the Meeting of the  
Village of Forreston Board of Trustees  
Forreston Public Library Community Room  
Monday, January 17, 2022, 7:00 PM**

Village President Metzger calls the meeting to order at 7:01 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Drayton, Trustees Norris, Vinnedge, Kalina, Cotter, Busker, and Buss are all in attendance Also in attendance is Village President Metzger, Budget Officer and Treasurer Schneiderman, Chief Thiel, Maintenance Supervisor Timm, and Clerk Drayton. Jane Koeller is in attendance from the Public.

The Minutes of the January 3, 2022, Meeting are reviewed. Motion is made by Trustee Cotter to accept the Minutes as presented and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Buss, Norris, Cotter, Busker, Kalina and Vinnedge all respond with Yeas.

There is no Public Comment

Building/Demolition, Sign, Fence & Pool Permits - Trustee Cotter has no permits for the evening.

Treasurer's Report for month ending 12/31/21 - Treasurer Schneiderman reviews the Fund expenses, revenues, and balances. There are no questions. Trustee Norris motions to approve the Treasurer's Report and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Vinnedge, Norris, Cotter, Kalina, Buss, and Busker all respond with Yeas.

The Accounts Payable report is reviewed. Trustee Buss questions to the Payroll Timeclock payment. Clerk Drayton offers explanation of its function. Motion is made by Trustee Norris to approve the Accounts Payable and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Kalina, Buss, Norris, Vinnedge, Cotter, and Busker respond with Yeas.

**Committee Reports:**

Streets & Alleys - Trustee Buss states they had a budget meeting last week.

Sewer and Water - Trustee Vinnedge states a budget committee meeting is set for Wednesday night, 6PM at Village Hall.

Water Meter Bid Opening information – Trustee Vinnedge states there were 5 bids submitted. Only one completed EVERY question, prices were not revealed for the other 4. We have already received a letter from one company's attorney. The ball is in Pepin's court as to how they want to proceed we will not award the bid at this point. Trustee Vinnedge states he will be speaking with the Village Attorney regarding the matter, also.

**Finance -Trustee Norris**

- Budget Officer Report for month ending 12/31/21 -Budget Officer Schneiderman reviews his report for December. Trustee Norris motions to approve the Budget Officer's report and is 2<sup>nd</sup> by Trustee Buss. On Roll Call, Trustees Busker, Vinnedge, Norris, Buss, Kalina, and Cotter all respond with Yeas.
- Funding for 301 N Walnut – looking at a closing date of January 25<sup>th</sup> in Oregon. We do not know our closing costs/total due at this time. The Village will have to have a check cut for that day. Coding will be verified after the closing. Funding resources at this time ARPA \$80,000, \$76,200 reimbursement from TIF & BDD, \$20,000 from Police Salaries (unused funds this year). Budget Officer Schneiderman is in agreement with this arrangement. There is also money in the Capital Development fund if needed. VP Metzger states we will need funds for remodeling. Village President Metzger asks for a motion regarding funding for the purchase of the building at 301 North Walnut. Motion is made by Trustee Norris to approve funding for the new building from ARPA funds, Police salaries, and the repayment from TIF & BDD to the Village. She is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustee Norris, Vinnedge, Cotter, Kalina, Buss, and Busker all respond with Yeas.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter has nothing and Trustee Kalina has nothing to report back from the grant submitted last month.

Ordinances - Trustee Vinnedge states Attorney LaSage still has the Solicitor / Food Vendor ordinance.

Clerk's Report - Clerk Drayton states a letter was received from IDOT stating all work was complete on both new crosswalks. Trustee Vinnedge states he will call – the flashers need to stay on longer and the post needs some work to it. Clerk Drayton states payroll payouts have been entered along with the new insurance rates. W2's, 1099's, etc. are done also. An email from WIPFLI was received today stating that the audit should be in hand by Friday. Clerk Drayton also stated that she will be contacting Shaunna Zettle to create gift cards for payment/donations to water bills.

Chief of Police Report - Chief Thiel's report is reviewed. Trustee Buss questions parking on the west side of Ash Street by the Forreton Car Care. Can it be made 2 hour or no parking? Chief Thiel will look into this. He continues that they are looking at new squad trucks. They will part out as much from the old car as they can to help with expenses.

Supt of Public Works Report - Maintenance Supervisor Timm reviews his report. Water loss was at 7% last month. Trustee Buss asks what will be done with the cement. Timm states the farm we hall leaves to will take it, for along creekbanks. We will haul it out in the spring.

Village President's Report - President Metzger states he has a form to complete regarding the new meter loan. He has spoken with Dan Pepin regarding how to complete the form. If we rebid, a new loan schedule/time frame will have to be submitted.

New Business – Fehr Graham has presented us with their annual General Engineering Services Agreement. While it states a \$7,500 fee, that is simply a number submitted, not a retainer. Trustee Vinnedge motions to approve the Agreement and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Buss, Cotter, Vinnedge, Norris, Kalina, and Busker all respond with Yeas.

#### Old Business

New Village Hall – A committee needs to be formed. Trustee Kalina will chair. Trustees Buss, Busker, and Norris volunteer for the Committee also. Chief Thiel, Supervisor Timm, and Clerk Drayton need to discuss space and their wish lists for the space. Clerk Drayton suggests that she, Chief Theil, and Supervisor Timm meet at the building on Wednesday.

Trustee Norris states she has continued to look into how the Band Fund monies can be used. It is suggested that if the school band plays in the park for Memorial Day services, they would be paid, or musicians for Sunday's when community church is held in the park.

Village President Metzger asks if there is any other business to discuss. None is mentioned, VP Metzger then asks for a motion to adjourn the meeting. Motion to Adjourn is made by Trustee Vinnedge and 2<sup>nd</sup> by Trustee Buss. All are in favor. The meeting is adjourned at 8:07 PM.

Respectfully submitted by Clerk Drayton