

Minutes of the Regular Meeting
Board of Trustees
Village of Forreston
Monday, January 7, 2019

President Mark Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:00 PM on January 7, 2019 at Village Hall and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Ken Vinnedge, Jeff Freeze, Tim Drayton, Vickye Norris, Gary Buss, and Ken Toms.

The minutes of the regular meeting of Monday, December 17, 2018 are considered for approval. Trustee Drayton makes a motion to approve the minutes as presented, second by Trustee Freeze. Yeas: Trustees Freeze, Drayton, Norris, Buss, and Toms. Vinnedge abstains due to absence. Motion carries.

Metzger asks for public comment:

- Ken Quinn, owner of the Wash Shed, approaches the Board about his water bill. He is wondering why the sewer bill is so high and looking for a little bit of relief on the sewer portion of the bill. He would like an opportunity to prove that not all of the water goes down the sewer. Metzger explains the sewer rate is high because the Village updated the Sewer Treatment Plant a few years ago and the rates were raised to pay for that. As far as the relief part, Metzger asks Superintendent Cruthis and Trustee Vinnedge to get together with him to do some analysis on the sewer bill.

Kris Garnhart from WIPFLI goes through the Financial Statement and Audit Summary for the Board. She states it was a clean opinion given and explains the significant deficiencies reported. Most of the deficiencies are due to the size of the business and cannot be avoided.

Trustee Toms presents 2 building permits:

- Joe Joens at 112 S 5th Ave submitted his application to remove a current room off the back of the house and replace it with a bigger room. The existing room is 6'2" x 6'10" and is being replaced with 8'8" x 10' room. Toms states there is an 80 foot setback from the back lot line. Motion by Toms to approve the permit, second by Freeze. Yeas: Trustees Vinnedge, Freeze, Drayton, Norris, Buss, and Toms. Motion carries.
- Sean & Kiley Wight at 303 S 1st Ave submitted a sign permit application for PrimeTime Boxing & Fitness. The sign has already been erected but is in compliance. Motion by Toms to approve the permit, second by Drayton. Yeas: Trustees Vinnedge, Freeze, Drayton, Norris, Buss, and Toms. Motion carries.

The claims list is considered for approval. Motion by Toms to approve the claims in the amount of \$17,931.21, second by Drayton. Yeas: Trustees Vinnedge, Freeze, Drayton, Norris, Buss, and Toms. Motion carries. Buss asks about the transfer to Capital Improvement brought up at the last meeting. Warren says it's not urgent for this meeting but will have it on the agenda for the next meeting after speaking to Treasurer Schneiderman.

Committee Reports:

Streets and Alleys: none

Sewer and Water: Vinnedge states the final walk through for the Blower Project will be Friday morning.

Finance Committee: none

Buildings, Grounds, Parks, Zoning, Planning: Toms states he will be calling a committee meeting soon to discuss some issues that have been brought to his attention

Ordinances: Drayton states he will be calling a committee meeting soon to get the mobile home ordinance squared away.

Village Hall Renovations: none

Animal Control: none

Clerk's Report: none

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from December 18, 2018 to January 7, 2019.

Superintendent of Public Works Alan Cruthis gives a report of his department from December 17, 2018 to January 7, 2019.

Metzger gives his Village President's report:

- He reports he has been approached by Kent Lewis. His building permit is about to expire and is requesting an extension from the Board. He has been working with his neighbors and Larry Moring to make sure he is in compliance with the covenants of the subdivision which has delayed the work. Motion by Toms to request an extension for 6 months, second by Buss. Yeas: Trustees Vinnedge, Freeze, Drayton, Norris, Buss, and Toms. Motion carries.
- Metzger reports to the Board that Michelle Drayton has informed Clerk Warren that she is seeking full time work with benefits since she is not offered insurance here. Warren is requesting to add her to the insurance plan. Metzger is not looking for a vote tonight but would like to go into executive session at the next meeting to discuss it and bring it for a vote.
- Metzger is concerned that we will be losing our recycling center in town as the market for recycling has greatly declined. He states we should be proactive in getting a garbage contract lined up before we are forced into one.

New Business: Sweetwood Interiors is requesting reimbursement from the BDD Fund for work that was done to the windows of the building. She submitted her receipts to the clerk. Metzger would like to have a policy regarding this process discussed at the next meeting. Warren has reached out to Sharon Pepin for any guidance she has to offer as far as a rule of thumb or sample application.

Old Business:

- Vinnedge asks if we should schedule a meeting with Casper Manheim to determine whether or not we can use his services. Freeze asks what he can do that we can't. Vinnedge replies that is what we need to find out. He states he currently has 10 towns he is working with so that says something.
- The building permit amendment will be discussed at the Committee level.

Motion by Freeze to adjourn, second by Vinnedge. All are in favor for adjournment.

Meeting is adjourned at 8:04 PM.

Courtney Warren-Village Clerk