

**Minutes of the Village of Forreton Board of Trustees**  
**New Village Hall**  
**Tuesday January 3, 2023, 7:00 PM**

Village President Metzger calls the meeting to order at 7:00 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Shenberger, President Metzger, Trustees Norris, Cotter, Vinnedge, Chief Thiel, Maintenance Supervisor Timm, Trustee Buss, Busker, and Kalina are in attendance. Three members from the public are in attendance.

The Minutes of the December 19, 2022, meeting are reviewed. President Metzger wanted it added to the minutes that Trustee Norris left the December 19<sup>th</sup> meeting at 7:35pm. Motion is made by Trustee Vinnedge to approve the minutes with that added and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Buss, Busker, Kalina, Cotter, and Vinnedge all respond with Yeas. Trustee Norris abstains from the vote.

Public Comment – Jane asked the status of something being put around the towers. She noticed it has not been done yet and wanted to know if we could put snow fence around it for now.

Building Permits – 501 S 1<sup>st</sup> Ave – Solar Permit – Motion is made by Trustee Cotter to approve the permit and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Busker, Kalina, Norris, Cotter, Vinnedge, and Buss all respond with Yeas.

Accounts Payable are reviewed by the Board. Motion is made by Trustee Vinnedge to approve the Accounts Payable and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Kalina, Norris, Cotter, Vinnedge, Buss, and Busker all respond with Yeas.

**Committee Reports:**

Streets & Alleys -Trustee Buss nothing to report except he will be setting a committee meeting to discuss budget.

Sewer and Water – Trustee Vinnedge nothing to report.

Finance - Trustee Norris went over the minutes from the December 28<sup>th</sup> Finance Committee meeting. She stated that they changed the meeting from a daytime meeting to an evening meeting to accommodate everyone. They discussed the renewal of the health insurance. This will be voted on at the next meeting. Finance is going to suggest we stay with Quartz. She also presented the budget timetable.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter stated they are going to have a committee meeting on January 9, 2023, to discuss budget and helping the lions with the concession stand.

Ordinances – Trustee Vinnedge stated there are three ordinances. He discussed the water ordinance and the changes to tighten up dates for delinquent bills. This will also include a rate increase of 4%. Inflation is 7.1% but we are not going that high. This ordinance is up for review only at this point. The next is public health and safety ordinance. The only change is the amount of time that couches and furniture can sit out at curb. It will go from 2 weeks to 48 hours. Motion is made by Trustee Vinnedge to pass the Public Safety and Health Ordinance to Rob for his changes and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Cotter, Vinnedge, Buss, Busker, and Kalina all respond with Yeas. Trustee Norris responds with No. Trustee Buss questioned dumpsters at residence houses on city property. The last ordinance is for parking downtown. There is going to be a time limit, they just need to figure out which streets.

New Building Committee as a whole – President Metzger asked if anyone has anything. Clerk Shenberger stated that we did get the grant for the sign in the amount of \$17,375. Trustee Norris asked if we have a move in date. President Metzger stated the construction is complete all but the replacement of the exterior door. The HVAC is complete, and the phone and internet are ready, and the numbers can be ported February 1<sup>st</sup> and 2<sup>nd</sup>. He stated the move in date will be February 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and the offices will be closed during the move. President Metzger stated that the first quote we received from Zettle brothers for the electric work included work to be done in the evidence room. He just wanted it to be clear that we will be getting another bill for that work once it is complete. Trustee Buss asked if we have heard anything about the flagpole. Trustee Vinnedge said Freeport Flag will not move our existing one, so he is going to get a quote on a new one. Trustee Buss also asked about fire alarms and carbon detectors. Trustee Vinnedge will check into it.

Clerk's Report – Clerk Shenberger discussed Federal holidays and whether we are going to be open or closed as discussed previously. President Metzger spoke to other municipalities, and they are closed during federal holidays. His opinion is, if it is a federal holiday the office should be closed. Clerk Shenberger will call Polo and Mt. Morris and see what days they are closed, and President Metzger will talk with Rob. Clerk Shenberger also discussed the electric issue that occurred at the office. We were without phones for a good part of the morning. After switching some plugs around we are thinking the issue was the battery backup power strip. She asked if new ones could be purchased for when we move to the new building. Chief Thiel will talk to Jansen about it.

Chief of Police Report – Chief Thiel stated officers responded to a female having a mental episode. She was transported by ambulance. There was a juvenile female with a mental disability that was reported missing. She was later found at a neighbor's house. Officers assisted Ogle County Sheriff's Department in responding to multiple cars in the ditch during the

winter storm. There was also a road rage incident that ended with a female stab victim and another victim hit with a car. The offender was arrested. He stated Hannah leaves for the police academy on Saturday afternoon.

Supt of Public Works Report – Maintenance Supervisor Timm stated they plowed and salted the streets and hauled snow. They located curb stops and water main valves on 2<sup>nd</sup> and 3<sup>rd</sup> avenues. They put a new cutting edge on Kevin's plow truck. They also cleaned up the floor at 407 Locust and fixed the clarifier at the sewer plant.

Village President's Report – President Metzger stated he spoke with Mike Mudge from Rock River Energy. He is with the group that we work with to get the best energy rate. He is going to get some numbers for the next meeting.

New Business – Nothing to report.

Old Business – Trustee Norris stated she would like to apologize for her tone and volume at the last meeting but not for the content. She stated Clerk Shenberger had one thing right, it is not her place to call down board members. She stated the clerk's job is to sit here and take minutes. Trustee Busker stated it is our job to be professional and appropriate.

President Metzger will entertain a motion for adjournment. Motion is made by Trustee Buss and is 2<sup>nd</sup> by Trustee Busker. All are in favor. The Meeting is adjourned at 7:56 PM.

Respectfully submitted by Clerk Shenberger